



# GRAHAM COUNTY DEPARTMENT OF HEALTH AND HUMAN SERVICES

Health (928)428-1962

826 West Main Street, Safford, AZ 85546

## REQUIREMENTS FOR SALE OR DISTRIBUTION OF FOOD

All persons, individuals or groups planning to sell or offer food to the public are required by law and the Arizona Food Code to obtain a permit to do so. The only exceptions to this provision are bake sales for charitable organizations, and/or the occasional sale of non-potentially hazardous, pre-packaged, commercially processed foods i.e., canned sodas or candy, in a limited amount (display must be less than ten lineal feet). However, dairy or potentially hazardous food products are prohibited to be offered at these types of unregulated sales.

### TEMPORARY FOOD PERMITS:

- Persons seeking to obtain a permit for a special event or function may download an application from the County web site or pick up an Application for Temporary Food Permit at the Graham County Health Department.
- Please read all of the rules listed in the Requirements for Temporary Food, complete the application and return a signed copy to the Graham County Health Department.
- The Health Department will process application within five business days and determine if a permit will be issued. Upon notification that a permit will be issued, please bring the required fee of \$35.00 (\$50.00 if providing less than 7 days notice) to the Health Dept. in order to receive the permit. Please Note: Temporary Permits are only good for the day(s) of the event.

### PERMITS FOR COMMERCIAL ESTABLISHMENTS:

- Persons seeking to open a food service business, i.e., Restaurant, Grocery, Tavern, Mobile Food Cart, etc. may download an application from the County web site or pick up an Application for Food Service Permit at the Graham County Health Department.
- Completed applications will include the type of facility and anticipated volume of food to be stored, prepared and served, along with a full menu.
- Applicants must also provide operation and construction plans, blueprints or sketch drawings showing location of all equipment, sinks, storage, plumbing, etc. A list of construction materials, including interior finishes and equipment that will be used in the facility must be submitted with the plans. Please Note: All equipment must be NSF and ANSI approved for commercial use and include size and capacity for each.
- Upon completion, please submit a signed copy of the application to the Graham County Health Department, along with a Plan Review Fee of \$100.
- The Health Department will process applications as soon as possible, but has 30 days by law to do an administrative review on the application. If deficiencies are found or if more information is requested, then by law, the Health Department has an additional 30 days with which to approve or deny the application.
- Upon issuing a permit the annual permit fee is then due and payable.

For questions please contact Gavin Lawson, Environmental Health Specialist, at the Graham County Health Dept at 928-428-0110.

Revised 2009