

GRAHAM COUNTY BOARD OF SUPERVISORS)

(SS.SAFFORD, AZ January 2, 2018

STATE OF ARIZONA, COUNTY OF GRAHAM)

The Graham County Board of Supervisors met in a regular session this date with the following present:

Danny Smith	Chairman
James A. Palmer	Vice-Chairman
Paul R. David	Member
Terry Cooper	Clerk
Judy Dickerson	Deputy Clerk

Chairman Smith called the meeting to order at 8:00 a.m. and led the Pledge of Allegiance. Upon motion of Supervisor David, seconded by Supervisor Palmer, the minutes of the regular meeting and work session held on December 18, 2017 were unanimously approved.

Engineer Michael Bryce requested approval of the Terranext proposal for 2018 quarterly methane monitoring at the Central Landfill. Upon motion of Supervisor Palmer, seconded by Supervisor David, the request was unanimously approved.

Chief Probation Officer Josh Halversen requested approval of the contract with Sentinel Offender Services for Electronic Monitoring Services. Upon motion of Supervisor Palmer, seconded by Supervisor David, the request was unanimously approved.

Officer Halversen requested approval of the Graham County Superior Court's Field Trainer Grant with Arizona Supreme Court for the remainder of FY2018. Upon motion of Supervisor David, seconded by Supervisor Palmer, the request was unanimously approved.

Officer Halversen requested approval of the Graham County Superior Courts contract with Annie Michener for Dependency Court Community Coordinator Services for the remainder of FY2018. Upon motion of Supervisor David, seconded by Supervisor Palmer, the request was unanimously approved.

Health Department Director Brian Douglas requested approval of the HIV Prevention Program Contract Amendment. Upon motion of Supervisor Palmer, seconded by Supervisor David, the request was unanimously approved.

Director Douglas requested approval of out of state travel for Gavin Lawson to attend the Southwest Onsite Wastewater Conference in Laughlin, NV January 31, 2018 through February 1, 2018. Upon motion of Supervisor David, seconded by Supervisor Palmer, the request was unanimously approved.

Planning and Zoning Director Joe Goodman presented a plaque to Planning & Zoning Commissioner Jim Bryce in appreciation of his 20 years of service and dedication to Graham County. Director Goodman and the Board thanked him and wished him well as he retires from the Commission.

County Manager Terry Cooper, for Highway Superintendent Steve Puzas, requested approval to award the annual bids. The bids were opened at the December 18, 2017 meeting and awarded based on the lowest conforming bid.

#A-2018-04 Annual Culvert Pipe

Arizona Culvert	Bituminous:	\$30.42/ft
	Galvanized	\$19.58/ft
	Bituminous	\$21.22/ft

Unsuccessful Bidder:		
Midstate Pipe & Supply Co., Inc.	Galvanized	\$24.72/ft

#A-2018-05 Annual 3/8" Chips

Brimhall Sand & Rock – Plant Pick-up (Safford/Thatcher/Pima/Ft Thomas areas)	ADOT 404-2.02 class 1	\$24.00/ton
--	-----------------------	-------------

Willcox Rock & Sand, Inc. Plant Pick-up Willcox Delivered: Ft Grant/Bonita/Klondyke	ADOT 404-2.02 class 1	\$24.00/ton \$36.00/ton
--	-----------------------	----------------------------

Brimhall Sand & Rock Safford, Thatcher, Pima, Ft Thomas area	MAG Table 716-2	\$24.00/ton
--	-----------------	-------------

Willcox Rock & Sand, Inc. Plant Pick-up Willcox Delivered: Ft Grant/Bonita/Klondyke	MAG Table 716-2	\$23.34/ton \$34.84/ton
--	-----------------	----------------------------

Other Bidders:
N/A

#A-2018-07 Annual Petroleum Products

Safety Kleen Systems, Inc.		
5W30 Motor Oil	SynBlend \$5.00/gal	Full Syn \$6.90 gal
15W40 Diesel Oil		Full Syn \$6.90 gal
80W90 Gear Lube	Conventional \$12.55/gal	
75W90 Gear Oil		Full Syn \$4.20/qrt
75W140 Gear Lube		Full Syn \$4.20/qrt
HD Trans Oil 30WT	SynBlend \$14.90/gal	
HS Trans Oil 50WT	SynBlend \$9.50gal	
Transmission Fluid, MVP ATF	SynBlend \$5.50/gal	
EP2 Grease, Moly	SynBlend \$3.33/pound	
EP2 Grease, Moly Cartridge	SynBlend \$3.50 per tube	

Unsuccessful Bidders:	
Flyers Energy	Average: \$18.79 gal, lb, cart
Schaeffer's Mfg. Co.	Average: \$20.52/gal, lb, cart

#A-2018-09 Annuyal Emulsified Asphalt

Western Emulsions, Inc.	Average: \$416.22/ton (Short Load \$40) Spread Rate \$300 hr
-------------------------	--

Unsuccessful Bidder:

ViaSun Corp

Average: \$512.55/ton (Short Load \$15.65) Spread Rate \$235.14 hr

#A-2018 Annual Port-A-John Service

Burk's Valley Sanitation, LLC

\$213.26 / per month

Other Bidders:

N/A

#A-2018-13 Annual AB

Willcox Rock and Sand, Inc.

Plant Pick-up \$12.47/ton

Delivered \$23.97/ton

Ft Grant/Bonita/Klondyke/

South of #266, Aravaipa Road only

Other Bidders:

N/A

County Manager Terry Cooper requested approval of out of state travel for elected officials and county manager for 2018. Upon motion of Supervisor Palmer, seconded by Supervisor David, the request was unanimously approved.

Manager Cooper requested approval of the 2018 Holiday Schedule. Upon motion of Supervisor David, seconded by Supervisor Palmer, the request was unanimously approved.

**2018
HOLIDAY SCHEDULE**

<i>Holidays Observed By Employees on the 4-10 Work Schedule</i>	<i>Holidays Observed By Employees on the 5-8 Work Schedule</i>
<i>Monday, January 1, 2018 New Year's Day</i>	<i>Monday, January 1, 2018 New Year's Day</i>
<i>Monday, January 15, 2018 Martin Luther King, Jr. Day</i>	<i>Monday, January 15, 2018 Martin Luther King, Jr. Day</i>
<i>Monday, February 19, 2018 Washington's Birthday</i>	<i>Monday, February 19, 2018 Washington's Birthday</i>
<i>Monday, May 28, 2018 Memorial Day</i>	<i>Monday, May 28, 2018 Memorial Day</i>
<i>Tuesday, July 4, 2018 Independence Day</i>	<i>Tuesday, July 4, 2018 Independence Day</i>
<i>Monday, September 3, 2018 Labor Day</i>	<i>Monday, September 3, 2018 Labor Day</i>
<i>Monday, October 8, 2018 Columbus Day</i>	<i>Monday, November 12, 2018 Veterans Day</i>
<i>Monday, November 12, 2018 Veterans Day</i>	<i>Thursday, November 22, 2018 Thanksgiving Day</i>
<i>Thursday, November 22, 2018 Thanksgiving Day</i>	<i>Friday, November 23, 2018 day after Thanksgiving</i>
<i>Monday, December 25, 2018 Christmas Day</i>	<i>Monday, December 25, 2018 Christmas Day</i>

Manager Cooper requested approval of Resolution 2018-01 Drug Free Work Place. Upon motion of Supervisor David, seconded by Supervisor Palmer, the request was unanimously approved.

RESOLUTION 1991-02

**A RESOLUTION OF
THE BOARD OF SUPERVISORS OF GRAHAM COUNTY
RELATING TO A DRUG FREE WORK PLACE**

REAFFIRMED: 2018-01

WHEREAS, the possession, use, manufacture, or distribution of a controlled substance is prohibited by law, and

WHEREAS, it is incumbent upon the County of Graham to comply with the law, and

WHEREAS, the County of Graham is required to insure a drug free work place in accordance with the Drug Free Work Place Act of 1988, and

WHEREAS, the Act requires employee notification, drug free work place awareness and employee notification to the employer of conviction.

THEREFORE BE IT RESOLVED, that the Graham County Board of Supervisors hereby declare their intent to insure a drug free work place at all locations where work is accomplished by and for the County.

BE IT FURTHER RESOLVED, that as a condition of employment all employees of the County must comply with provisions of the Resolution, including notification in writing to the County Manager of convictions for violation of drug laws no later than five (5) calendar days after such conviction.

Any violation of the criminal drug statutes will cause employees to be subject to disciplinary action up to and including termination.

PASSED AND ADOPTED this 2nd day of January, 2018.

GRAHAM COUNTY BOARD OF SUPERVISORS

/s/: Danny Smith, Chairman

/s/: James A. Palmer, Vice Chairman

/s/: Paul R. David, Member

ATTEST:

/s/: Terry Cooper, Board Clerk

Manager Cooper requested approval of Resolution 2018-02 Equal Opportunity in the Workplace. Upon motion of Supervisor Palmer, seconded by Supervisor David, the request was unanimously approved.

**RESOLUTION 1977-22
REAFFIRMED: 2018-02**

BE IT RESOLVED by the Board of Supervisors of Graham County, Arizona, that

WHEREAS, the Equal Protection Clause of the Fourteenth Amendment of the United States Constitution provides a legal basis for requiring state and local governments to practice non-discrimination in employment; and

WHEREAS, The County of Graham does not exclude in employment practices, from participation in, deny the benefits of, or subject to discrimination under any program or activity, any person in the United States on the grounds of race, color, national origin, or sex. Graham County does not discriminate on the basis of age under the Age Discrimination Act of 1975. or with respect to an otherwise qualified handicapped individual as provided in Section 504 of the Rehabilitation Act of 1973, or religion except that any exemption for such prohibition against discrimination on the basis of religion as provided in the Civil Rights Act of 1964, or Title VII of the Act of April 11, 1968, shall also apply; and

WHEREAS, the County of Graham believes that additional steps are desirable to strengthen and assure equal employment in every aspect of County personnel practices; and

WHEREAS, the County of Graham believes that this goal can best be realized through affirmative action that insures the principles of equal opportunity for all persons in the employment practices of the County.

NOW, THEREFORE BE IT RESOLVED, that the County of Graham does reaffirm its policy to insure equal opportunity in employment and benefit of services under any program or activity for all persons and to prohibit discrimination in employment and services because of color, race, religion, sex, national origin, age or handicap and to promote the full realization of equal opportunity through a continuing policy of equal opportunity practices in each department of the County and to be an integral part of every aspect of policy and practice in the recruitment, employment, advancement and treatment of employees and prospective employees, and benefit of services under any program of the County of Graham to the maximum extent possible.

BE IT FURTHER RESOLVED, that the County of Graham will endeavor to assure the full participation in such policies by all persons contracting with or providing services to the County of Graham.

BE IT FURTHER RESOLVED, that the County of Graham has implemented an affirmative action program and established necessary rules and regulations in support and execution thereof.

BE IT FURTHER RESOLVED, that the Affirmative Action Officer and Handicapped Compliance Officer for the County of Graham will be the County Manager in coordination with the Personnel committee.

BE IT FURTHER RESOLVED, that the County of Graham, as evidence of its intent to fulfill the principles and procedures necessary for the realization of the objectives herein stated, does hereby adopt this resolution of the Board of Supervisors

APPROVED AND REAFFIRMED this 2nd day of January, 2018.

GRAHAM COUNTY BOARD OF SUPERVISORS

/s/: Danny Smith, Chairman

/s/: James A. Palmer, Vice-Chairman

/s/: Paul R. David, Member

ATTEST:

/s/: Terry Cooper, Board Clerk

Manager Cooper requested approval of the extension to the ADOA-GAP Openbooks Service Agreement. Upon motion of Supervisor David, seconded by Supervisor Palmer, the request was unanimously approved.

Manager Cooper requested approval of the appointment of Brad Hemphill as Democratic Precinct Committeeman to Precinct #5. Upon motion of Supervisor David, seconded by Supervisor Palmer, the request was unanimously approved.

Under current events report, Supervisor David reported on the following: FMI Presentation; NACO Conference Call

Supervisor Palmer reported on the following: FMI Presentation; Gila Valley Leadership Planning mtg; Drainage issues on Cottonwood Wash; Mtg with Representative Drew John on Greenhouse property values

Demands and hand written warrants were unanimously approved upon motion of Supervisor Palmer, seconded by Supervisor David. Pursuant to the provisions of A.R.S. §11-217, as amended in 1996, those demands/warrants for any supplier which total more than \$1,000.00 are as follows:

<u>SUPPLIER/PURPOSE</u>	<u>AMOUNT OF WARRANT</u>
Advanced Forensic Assessments, Inc.	\$2,400.00
Advanced Air / Altech Refrigeration	\$1,459.75
Amazon	\$5,246.65
Arizona Supreme Court	\$2,030.00
Barry A. Standifird, P.C.	\$4,166.60
Bob Barker	\$7,428.23
CDW Government, Inc.	\$7,273.50
Century Link – Business Services	\$1,134.85
Coalition of AZ/NM Counties	\$2,600.00
Dennis McCarthy	\$8,833.33
DLR Group	\$17,551.28
Eastern Arizona Courier & Copper ERA	\$2,525.93
Flores & Clark, LLC	\$9,833.33
General Accounting Office	\$1,000.00
Glen David Halverson	\$2,000.00
Govnet, Inc.	\$2,882.50
Graham County Electric Co-op	\$9,651.14
Graham County Treasurer	\$1,325.34
Jeremy J. Waite	\$6,600.00
Josi Y. Lopez	\$10,305.00
Laurence Schiff, M.D.	\$1,900.00
Law Office of Rebecca Johnson	\$10,125.00
Mt Graham Regional Medical Center	\$4,209.63
Office Depot	\$2,574.89
PCM-G	\$1,059.84
Perfect Printz	\$3,975.00
Pima County Treasurer	\$6,900.00

Quill	\$5,960.41
Safeway	\$1,598.63
Bruce Ellsworth Sauls Creek Engineering	\$6,135.00
Sienna Counseling Consulting	\$3,860.00
Smith Medical Partners	\$2,369.99
Stephen K. Lundell	\$3,541.66
The Seven Challenges, LLC	\$4,120.00
Today's Classroom, LLC	\$6,758.58
Trak Engineering, Inc.	\$2,788.00
Verizon Wireless	\$5,796.17
Vining Funeral Home	\$1,760.00
Walmart Community BRC	\$10,605.88
Waxie Sanitary Supply	\$1,400.98
West Payment Center	\$10,283.71
Xerox	\$1,094.07
Arizona Association of Assessing Officers	\$1,050.00
Arizona Counties Worker's Comp	\$26,290.68
State of Arizona Risk Management	\$1,680.12

At 8:37 and upon motion of Supervisor Palmer, seconded by Supervisor David, the Board unanimously voted to enter into an executive session to discuss tax claims by Gila River Apartment II, L.P. and Solar City Corp. Those in attendance in addition to the Board were:

Darlene Alder	Assessor
Brooks Bryce	Chief Deputy Assessor
Brett Bluth	Property Appraiser II
Judy Dickerson	Deputy Clerk
Terry Cooper	Clerk

At 8:52 the Executive Session was adjourned and the regular session reconvened. Upon motion of Supervisor Palmer, seconded by Supervisor David, the Board unanimously voted to authorize County Attorney Kenneth Angle to forward the Solar City Claim TX 2017-000512 to the Attorney General for representation and authorized continued representation by Attorney Susa on the Gila Valley Apartment claims TX 2017-000557 & TX 2017-000558.

Chairman Smith recessed the meeting at 8:55 a.m.

Chairman Smith called the work session to order at 8:55 a.m. Those in attendance in addition to the Board were:

Joe Goodman	P & Z Director
Michael Bryce	Engineer
Terry Cooper	Clerk

Various Highway and P & Z issues were discussed.

The work session was recessed at 9:30 a.m.

Chairman Smith reconvened the Board meeting at 9:40 a.m.

Upon motion of Supervisor David, seconded by Supervisor Palmer, the Board entered into Executive Session at 9:45 to discuss the hiring of a new county manager including time frames, applicants and interview process. Those in attendance in addition to the Board were:

Cindy Norris-Blake	Human Resources Director
Judy Dickerson	Deputy Clerk
Terry Cooper	Clerk

At 10:20 the Executive Session was adjourned and the regular session convened. Upon motion of Supervisor Palmer, seconded by Supervisor David, the Board unanimously approved meeting in an Executive Session on January 9, 2018 to continue narrowing the field of applicants and begin scheduling interviews in late January, 2018.

Chairman Smith adjourned the meeting at 10:25 a.m.

The work session was reconvened at 11:00 at which time the Board toured several areas.

The work session was adjourned at 1:00 p.m.

GRAHAM COUNTY BOARD OF SUPERVISORS

Danny Smith, Chairman

ATTEST:

Terry Cooper, Board Clerk