

GRAHAM COUNTY BOARD OF SUPERVISORS)

(SS.SAFFORD, AZ January 6, 2020

STATE OF ARIZONA, COUNTY OF GRAHAM)

The Graham County Board of Supervisors met in a regular session this date with the following present:

Paul R. David	Chairman
Danny Smith	Vice-Chairman
James A. Palmer	Member
Dustin Welker	County Manager / Clerk
Hannah Duderstadt	Deputy Clerk

Chairman David called the meeting to order at 8:00 a.m. and led the Pledge of Allegiance. Upon motion of Supervisor Smith, seconded by Supervisor Palmer, the minutes of the regular board meeting and work session held on December 16, 2019 and amended minutes for August 19, 2019 were approved.

Chief Probation Officer/Court Administrator Josh Halverson, on behalf of Superior Court Judge Michael Peterson, requested approval of the appointments for FY2021 Pro-Tempore Judges Travis Ragland, Gary Scales and Jerry Landau. Upon motion of Supervisor Palmer, seconded by Supervisor Smith, the request was unanimously approved.

Lead Clerk Stephanie Newton, on behalf of Clerk of the Court Cindy Woodman, requested approval of the entrance salary for Legal Clerk II Mindy Wriston to be set at Range 10 Step 3. Upon motion of Supervisor Smith, seconded by Supervisor Palmer, the request was unanimously approved.

Planning and Zoning Director Steve McGaughey requested approval of a Special Event Liquor License for the South Eastern Arizona Sportsman Club at the Fairgrounds on February 29, 2020. Upon motion of Supervisor Palmer, seconded by Supervisor Smith, the request was unanimously approved.

County Manager Dustin Welker requested approval to reappoint Darlene Alder to the Personnel Committee for a two year term. Upon motion of Supervisor Smith, seconded by Supervisor Palmer, the request was unanimously approved.

Manager Welker requested approval of out of state travel for the Elected Officials and County Manager for 2020. Upon motion of Supervisor Smith, seconded by Supervisor Palmer, the request was unanimously approved.

Manager Welker requested approval of Resolution 2020-01, Drug Free Work Place. Upon motion of Supervisor Smith, seconded by Supervisor Palmer, the request was unanimously approved.

RESOLUTION 1991-02

A RESOLUTION OF THE BOARD OF SUPERVISORS OF GRAHAM COUNTY RELATING TO A DRUG FREE WORK PLACE

REAFFIRMED: 2020-01

WHEREAS, the possession, use, manufacture, or distribution of a controlled substance is prohibited by law, and

WHEREAS, it is incumbent upon the County of Graham to comply with the law, and

WHEREAS, the County of Graham is required to insure a drug free work place in accordance with the Drug Free Work Place Act of 1988, and

WHEREAS, the Act requires employee notification, drug free work place awareness and employee notification to the employer of conviction.

THEREFORE BE IT RESOLVED, that the Graham County Board of Supervisors hereby declare their intent to insure a drug free work place at all locations where work is accomplished by and for the County.

BE IT FURTHER RESOLVED, that as a condition of employment all employees of the County must comply with provisions of the Resolution, including notification in writing to the County Manager of convictions for violation of drug laws no later than five (5) calendar days after such conviction.

Any violation of the criminal drug statutes will cause employees to be subject to disciplinary action up to and including termination.

PASSED AND ADOPTED this 6th day of January, 2020.

GRAHAM COUNTY BOARD OF SUPERVISORS

/s/: Paul R. David, Chairman

/s/: Danny Smith, Vice Chairman

/s/: James A. Palmer, Member

ATTEST:

/s/: Dustin Welker, Board Clerk

Manager Welker requested approval of Resolution 2020-02, Equal Opportunity in the Workplace. Upon motion of Supervisor Palmer, seconded by Supervisor Smith, the request was unanimously approved.

**RESOLUTION
1977-22**

REAFFIRMED: 2020-02

BE IT RESOLVED by the Board of Supervisors of Graham County, Arizona, that

WHEREAS, the Equal Protection Clause of the Fourteenth Amendment of the United States Constitution provides a legal basis for requiring state and local governments to practice non-discrimination in employment; and

WHEREAS, The County of Graham does not exclude in employment practices, from participation in, deny the benefits of, or subject to discrimination under any program or activity, any person in the United States on the grounds of race, color, national origin, or sex. Graham County does not discriminate on the basis of age under the Age Discrimination Act of 1975, or with respect to an otherwise qualified disabled individual as provided in Section 504 of the Rehabilitation Act of 1973, or religion except that any exemption for such prohibition against discrimination on the basis of religion as provided in the Civil Rights Act of 1964, or Title VII of the Act of April 11, 1968, shall also apply; and

WHEREAS, the County of Graham believes that additional steps are desirable to strengthen and assure equal employment in every aspect of County personnel practices; and

WHEREAS, the County of Graham believes that this goal can best be realized through affirmative action that insures the principles of equal opportunity for all persons in the employment practices of the County.

NOW, THEREFORE BE IT RESOLVED, that the County of Graham does reaffirm its policy to insure equal opportunity in employment and benefit of services under any program or activity for all persons and to prohibit discrimination in employment and services because of color, race, religion, sex, national origin, age or disability and to promote the full realization of equal opportunity through a continuing policy of equal opportunity practices in each department of the County and to be an integral part of every aspect of policy and practice in the recruitment, employment, advancement and treatment of employees and prospective employees, and benefit of services under any program of the County of Graham to the maximum extent possible.

BE IT FURTHER RESOLVED, that the County of Graham will endeavor to assure the full participation in such policies by all persons contracting with or providing services to the County of Graham.

BE IT FURTHER RESOLVED, that the County of Graham has implemented an affirmative action program and established necessary rules and regulations in support and execution thereof.

BE IT FURTHER RESOLVED, that the Affirmative Action Officer and ADA Compliance Officer for the County of Graham will be the County Manager in coordination with the Personnel committee.

BE IT FURTHER RESOLVED, that the County of Graham, as evidence of its intent to fulfill the principles and procedures necessary for the realization of the objectives herein stated, does hereby adopt this resolution of the Board of Supervisors

APPROVED AND REAFFIRMED this 6th day of January, 2020.

GRAHAM COUNTY BOARD OF SUPERVISORS

/s/: Paul R. David, Chairman

/s/: Danny Smith, Vice Chairman

/s/: James A. Palmer, Member

ATTEST:

/s/: Dustin Welker, Board Clerk

Under current events report, Manager Welker reported on the following: Game & Fish mtg.; United Way Grant; Travel Policy draft; HR reminder about Conflict of Interest form.

Supervisor Palmer reported on the following: Legislature convening.

Supervisor Smith had nothing to report.

Supervisor David reported on the following: 12/18 Public Health Benefits webinar; Gila Watershed dinner; 12/19 NACo teleconference; 1/03 AZ/NM Coalition of Counties mtg.

Demands and hand written warrants were unanimously approved upon motion of Supervisor Smith, seconded by Supervisor Palmer. Pursuant to the provisions of A.R.S. §11-217, as amended in 1996, those demands/warrants for any supplier which total more than \$1,000.00 are as follows:

<u>SUPPLIER/PURPOSE</u>	<u>AMOUNT OF WARRANT</u>
ADHS, AHCCCS TREASURER	\$44,683.00
ADVANCE FORENSIC ASSESSMENTS INC	\$3,000.00
ADVANCED AIR/ALTECH REFRIGERATION	\$2,775.70
ARIZONA EMERGENCY PRODUCTS	\$16,870.46
ARIZONA SUPREME COURT 105	\$3,600.00
AZLGEBT	\$204,115.47
BI INCORPORATED	\$1,569.67
BOKF, NA (VIA BANK OF OKLAHOMA)	\$116,291.14
CDW GOVERNMENT INC.	\$11,245.60
CENTURY LINK – BUSINESS SERVICES	\$2,591.43
CENTURY LINK – 91155	\$1,321.01
CHASE BANK – CARDMEMBER SERVICE	\$4,028.78
CITY OF SAFFORD – COMMUNITY PRIDE	\$3,897.48
CITY OF SAFFORD UTILITIES	\$19,898.82
COOPER LOPEZ & ASSOCIATES, PLLC	\$6,057.50
CORDANT HEALTH SOLUTIONS-ADULT PROBATION	\$1,242.35
DAVID B. GRIFFITH	\$1,564.00
DENNIS MCCARTHY	\$1,950.00

DLT SOLUTIONS	\$1,107.40
DOI/BLM	\$4,803.17
EASTERN ARIZONA COURIER	\$2,794.94
ELIZABETH M. HALE	\$2,478.50
ENTERPRISE LEASING COMPANY OF PHOENIX, LLC	\$1,713.88
FLORES & CLARK, LLC	\$2,973.78
GCR TIRES & SERVICE	\$4,066.02
GOODMAN AG	\$1,304.56
GRAHAM COUNTY TREASURER	\$15,863.00
GUARDIAN RFID-XXX	\$6,528.75
HOME DEPOT CREDIT SERVICES	\$1,033.08
JOHN GRIFFITH	\$3,000.00
JOSHUA BENSON, PA-C	\$2,835.00
JOSI Y. LOPEZ	\$1,500.00
LAURA A. ASHBROOK	\$1,211.50
LEXISNEXIS	\$1,090.52
MACDONALD COUNSELING SERVICES, PLLC	\$1,680.00
MACKS AUTO PARTS, INC.	\$5,077.94
MATT N. CLIFFORD	\$2,100.00
PAYMENT REMITTANCE CENTER	\$2,074.37
PINAL COUNTY JUVENILE COURT SERVICES	\$20,475.00
PTS OF AMERICA, LLC	\$1,950.75
QUILL – ACCT NO. C5465943	\$1,057.21
QUILL – ACCOUNT #C7805146	\$2,088.09
SAFFORD ACE 1881-A	\$3,078.41
SENTINEL TECHNOLOGIES, INC.	\$168,627.77
SHI INTERNATIONAL CORP	\$4,712.80
SNAP ON TOOLS	\$5,110.40
SPARKLIGHT	\$1,737.22
STEPHEN K. LUNDELL	\$3,541.66
TAX MANAGEMENT ASSOCIATES, INC.	\$2,200.00
TOWN OF PIMA	\$1,500.00
TRINITY SERVICES GROUP, INC.	\$18,339.91
VALLEY SECURITY SERVICE	\$2,713.83
VISION BUSINESS PRODUCTS	\$1,034.09
VISTA RECYCLING INC.	\$3,363.61
VOYAGER FLEET SYSTEMS, INC.	\$1,527.48
XEROX	\$1,743.85
ELIZABETH M. HALE	\$2,448.00
SQUIRE PATTON BOGGS	\$17,745.36
U.S. POSTAL SERVICES	\$1,098.00
EFT NWS PAYROLL	\$264,117.00
AMERICAN FAMILY LIFE ASSURANCE (AFLAC)	\$8,459.31
AOC RETIREMENT	\$11,910.94
ARIZONA DEPT OF REVENUE	\$11,073.24
ARIZONA STATE RETIREMENT	\$56,480.44
AZLGEBT-MUTUAL OF OMAHA	\$1,189.52
CORRECTIONS OFFICER RETIREMENT	\$4,955.64
ELECTED OFFICIAL RETIREMENT	\$21,582.15

GRAHAM COUNTY BOARD OF SUPERVISORS

Paul R. David, Chairman

ATTEST:

Dustin Welker, Board Clerk

