

GRAHAM COUNTY BOARD OF SUPERVISORS)

(SS.SAFFORD, AZ October 15, 2018

STATE OF ARIZONA, COUNTY OF GRAHAM)

The Graham County Board of Supervisors met in a regular session this date with the following present:

James A. Palmer	Chairman
Paul R. David	Vice-Chairman
Danny Smith	Member
Dustin Welker	Clerk
Judy Dickerson	Deputy Clerk

Chairman Palmer called the meeting to order at 8:00 a.m. and led the Pledge of Allegiance. Upon motion of Supervisor Smith, seconded by Supervisor David, the minutes of the regular meeting and work session held on October 1, 2018 were unanimously approved.

Sheriff PJ Allred requested approval of a twelve month extension and pricing amendment to the Food Services Contract with Trinity Services Group, Inc. Upon motion of Supervisor Smith, seconded by Supervisor David, the request was unanimously approved.

County Engineer Michael Bryce requested approval to ratify the posted speed limits on High Mesa Road, 35 MPH on High Mesa Road from Barney Lane to Harmon Lane and 25 MPH on High Mesa Road from Harmon Lane to the east end of High Mesa Road. Upon motion of Supervisor David, seconded by Supervisor Smith, the request was unanimously approved.

Engineer Bryce requested out of state travel to attend the AACE Western Region County Engineers Symposium in Laughlin, NV, October 24-26, 2018. Upon motion of Supervisor Smith, seconded by Supervisor David, the request was unanimously approved.

Health Director Brian Douglas requested approval to purchase computers and accessories using Public Health Emergency Preparedness (PHEP) funds. Upon motion of Supervisor David, seconded by Supervisor Smith, the request was unanimously approved.

Planning & Zoning Director Joe Goodman requested approval of a Special Event Liquor License for the Chamber of Commerce to have a "Beer Garden" at the Fairgrounds on November 3, 2018 for the FMI Family Picnic. Upon motion of Supervisor Smith, seconded by Supervisor David, the request was unanimously approved.

County Manager Dustin Welker requested the appointment of Dawn Norton as Republican Precinct Committeewoman in Central Precinct #8. Upon motion of Supervisor Smith, seconded by Supervisor David, the request was unanimously approved.

Manager Welker requested approval of Resolution No. 2018-11 for Participation in the Census 2020 Complete Count Committee. Upon motion of Supervisor David, seconded by Supervisor Smith, the request was unanimously approved.

Under current events report, Supervisor David reported on the following: CSA Summit; Substance Abuse Coalition Committee; Historical Society Site Planning Mtg; Gila Watershed Mtg; EELU Conference Call; Fair activities

Supervisor Smith reported on the following: CSA Summit; Fair activities

Supervisor Palmer reported on the following: CSA Summit; Fair activities

Demands and hand written warrants were unanimously approved upon motion of Supervisor Smith, seconded by Supervisor David. Pursuant to the provisions of A.R.S. §11-217, as amended in 1996, those demands/warrants for any supplier which total more than \$1,000.00 are as follows:

<u>SUPPLIER/PURPOSE</u>	<u>AMOUNT OF WARRANT</u>
ADHS, AHCCCS Treasurer	\$44,683.00
Advanced Air/Altech Refrigeration	\$3,825.43
Allen Pump Company, Inc.	\$1,699.58
Arizona Association of Counties	\$4,795.00
Arizona Health Care Cost Containment System	\$1,010.76
Arizona Supreme Court	\$2,050.00
AT&T	\$1,583.46
Boulevard Glass, LLC	\$1,061.32
Brad Hall & Associates	\$19,467.33
Brimhall Sand, Rock & Building Material	\$120,129.81
Cable One	\$1,401.32
CDW Government, Inc.	\$1,429.22
Century Link-Business Services	\$2,454.00
Century Link	\$1,325.46
Chase Bank-Cardmember Service	\$2,329.58
City of Safford Utilities	\$36,279.71
Cooper Lopez & Associates, PLLC	\$1,365.00
DataBank, IMX	\$21,320.36
Election System & Software	\$9,568.19
Empire Southwest	\$2,661.41
GHA Technologies	\$1,422.67
Graham County Electric Co-op	\$8,065.48
Graham County Substance Abuse Coalition	\$6,660.28
Jorgensen Counseling, Inc.	\$1,018.75
Kenneth B. Larson, PAC	\$2,375.00
Laurence Schiff, MD	\$1,900.00
Lexipol LLC	\$6,932.00
LexisNexis	\$1,039.34
MacDonald Counseling Services, PLLC	\$1,560.00
Mass Transcription	\$1,185.30
Nextraq	\$1,198.00
O'Reilly Automotive Stores, Inc.	\$1,647.60
Payment Remittance Center	\$2,265.85
PCM-G	\$37,856.74

Pinal County Juvenile Court System	\$24,325.00
Pitney Bowes Global Financial Services LLC	\$1,378.23
Priority Emergency Products	\$1,965.36
Quill	\$2,004.06
REALVNC LTD	\$1,050.00
RWC International	\$5,451.21
Safford Ace	\$2,661.09
Sanofi Pasteur, Inc.	\$3,748.79
Senergy Petroleum	\$10,267.43
Singlewire Software	\$1,412.40
Stephen K. Lundell	\$3,541.66
TGI Systems	\$16,000.00
The Seven Challenges, LLC	\$4,120.00
U.S. Postal Service	\$3,919.98
University of Arizona Cooperative Extension	\$4,500.00
USDA – APHIS	\$3,992.51
Utility Crane and Equipment	\$2,461.40
Verizon Wireless	\$2,403.34
Vining Funeral Home	\$2,921.00
Vista Recycling, Inc.	\$3,236.97
Voyager Fleet Systems, Inc.	\$4,363.88
Waxie Sanitary Supply	\$4,850.45
West Payment Center	\$1,300.67
Western Emulsions	\$161,856.92
Xerox	\$3,608.71

Chairman Palmer announced that it was the date and time to hold a Public Hearing on the proposed Health Department’s Environmental Health Permit Service Fees.

Health Department Director Brian Douglas gave background information on the proposed changes.

No one spoke for or against the proposed fees. Upon motion of Supervisor David, seconded by Supervisor Smith, the request to adopt the new fee schedule was unanimously approved.

Graham County Environmental Health Permit/Service Fees

The following fees have been adopted by the Board of Supervisors and are effective as of 10/15/18.

Permit Type	Annual Fee
Food Service Establishment – Level 1 or 2	\$150
Food Service Establishment – Level 3	\$225
Food Service Establishment with Bar	\$275
Processor – Level 1	\$150
Processor – Level 2 or 3	\$225
Tavern/Bar	\$175
Tavern with Limited Food Service	\$200
Mobile Food Unit – Level 1 or 2; Push Cart	\$150
Mobile Food Unit – Level 3	\$225
Annual Temporary Food Permit (Level 1 or 2 only; subject to special conditions)	\$100
Retail Grocery	\$175

Retail Grocery with Limited Food Service	\$200
Large Retail Grocery (2000+ sq. ft.)	\$225
Meat Market	\$175
Food Warehouse	\$75
Food Bank – Permit does not include food service and must be 501(C)(3)	No Charge
Motel or Hotel	\$150
Large Motel or Hotel (more than 50 rooms)	\$200
Public Swimming Pool	\$175
Natural and/or Semi-Artificial Bathing Places	\$100
Campground	\$175
	One-Time Fee
Plan Review for permits listed above (Food Banks not serving food are exempt.)	\$250
Temporary Food Event - Level 1	\$25
Temporary Food Event - Level 2 (7+ days advance notice)	\$50
Temporary Food Event - Level 2 (less than 7 days advance notice)	\$75
Temporary Food Event - Level 3 (14+ days advance notice)	\$100
Temporary Food Event - Level 3 (less than 14 days advance notice)	\$150
Conventional Septic System - Includes review and application fee.	\$300
Conventional Septic System - Long distance (more than 50 miles)	\$350
Septic Tank Replacement Only - Includes review and application fee.	\$200
Septic System Repair Permit (Does not include routine maintenance)	\$100
Re-inspection(s) Due to Non-Compliance	\$50
Septic Record	No Charge
Wastewater Clearance Letter	\$75
Well Application Review	\$75

Please note: A \$50 late fee will be charged for any facility operated without a permit for over 30 days. A \$100 late fee will be charged for any facility operated without a permit for over 60 days. Permits that have expired for over 90 days will be revoked and/or other appropriate legal action may be taken. Once revoked, the facility may be required to re-submit an application, plans, and all appropriate fees to the department. A fee of up to double the permit fee will be charged for septic systems that have been or are currently being installed without a septic system permit, if a permit can be approved. This fee includes one inspection, but if additional inspections are needed, a fee of \$50 per inspection will be charged.

Chairman Palmer adjourned the meeting at 8:35 a.m.

Chairman Palmer called the first work session to order at 8:45 a.m. Those in attendance in addition to the Board were:

PJ Allred	Sheriff
Michael Bryce	Engineer
Joe Goodman	P & Z Director
Chris Vertrees	SEAGO
Jessica P. Urrea	SEAGO
Connie Gastelum	SEAGO
Royce Hunt	SEACUS
Cheryl Wilson	EasterSeals
Laura Rogers	Health Department
Brooke Curley	Eastern Arizona Courier
Dustin Welker	Clerk

Regional transportation issues & services were discussed.

The first work session was adjourned at 9:30 a.m.

Chairman Palmer called second work session to order at 9:35 a.m. Those in attendance in addition to the Board were:

Michael Bryce	Engineer
Joe Goodman	P & Z Director
Steve Puzas	Highway Superintendent
Dustin Welker	Clerk

Various Highway, P & Z and Park issues were discussed and several areas were toured.

The second work session was adjourned at 1:00 p.m.

GRAHAM COUNTY BOARD OF SUPERVISORS

James A. Palmer, Chairman

ATTEST:

Dustin Welker, Board Clerk