



GRAHAM COUNTY PARKS AND RECREATION

527 East Armory Road Safford, Arizona 85546 (928) 428-6240 Fax (928) 348-0023

Graham County Fair Grounds Amenities Reservation Agreement

Name:

Address:

Date of Event:

Primary Phone: Alternate Phone:

Hours of Event:

Open to Public or Members:

Admission Charged: if yes, Adults \$ Children \$

***Liability insurance in the amount of One Million Dollars (\$1,000,000.00) naming the County of Graham as Additional Insured; required on file prior to date of scheduled event. Can be faxed to the number above Attn: Melissa Matlock**

Arena:

Arena area includes use of the arena & seating, pricing below:

Arena	Pricing	Amenities included	"X" if reserving	Total Due \$
Arena	\$75/Day	Arena & surrounding seating & announcers stand		
Arena "worked"	\$100 flat fee	Arena, surrounding seating & dirt dragging by County employee prior to event		
Arena Lights	\$20/hour	Light usage for night events at arena, in addition to arena rental costs. 2 hr. minimum		
Sound System	\$50/day \$250 Deposit	PA System/lower announcer stand for event		
Water Truck	\$125/Day	Water truck wet down arena during event as required by event coordinator. <i>See below for Equipment Operator cost.</i>		
Tractor and Roterra	\$150/Day	Roterra to work dirt in arena, will need to schedule prior to event by event coordinator. <i>See below for Equipment Operator cost.</i>		
Equipment Operator	\$25/hour	Graham County employee to operate water truck, tractor & roterra as required during event, minimum of 3 hours. Additional time required by event coordinator to be scheduled prior to event.		

**key will be issued for light access, key to be returned by 8 AM following the last day of scheduled event, if key is not returned by this time a \$15 fee will be incurred by reserving party.*

**Additional services and equipment cost are available upon request.*

Total Due for Arena \$ _____

PLEASE READ CAREFULLY: I/We hereby agree to the following:

I/We understand that the aforementioned activity must be under competent supervision as jointly agreed upon between myself/us and Graham County’s representative. I further understand that I/we assume full responsibility for damage to the facilities/furnishings/grounds during the time assigned for our exclusive use, and I/we further agree not to change or alter the usage of the facilities/grounds without prior written approval of the County’s representative.

I/We further agree to hold Graham County, its representative(s) free and harmless from all loss, cost, damage, liability, which may be asserted against it by the undersigned or by any other person(s), by reason of/or arising out of the exclusive use of assigned facilities/grounds, or by reason of any conduct or negligence of the undersigned or his/her representative or agent.

This agreement, along with the initial FACILITY USE POLICIES when applicable, contains all terms and conditions. No other understanding, oral or otherwise, regarding the subject matter of this agreement shall be deemed to exist or binding on either party. Changes to the terms and conditions of this agreement shall be made only by written agreement hereto and initialed by both parties.

1. I/We will abide by all Facilities Use Policies as described in the attached addendum as part of this agreement.
2. I/We will be responsible for the behavior of our members and guests and will be responsible for any and all damages.
3. I/We will be responsible for full restitution to the County, including any fees due the County as a result of subletting the facilities, within the time frames agreed upon by both parties.
4. I/We have read and agree to all of the provisions of this contract and all of its referenced attachments.

SIGNED: _____ **DATE:** _____
LESSEE

IF FOR AND ON BEHALF OF AN ORGANIZATION, PRINT CLEARLY:

Name of Organization **Title of Signer**

Lessee initial acknowledging receipt of copy Facility Use Policies & General Terms & Conditions

SIGNED: _____ **DATE:** _____
Parks Department Representative