

# PRE-DECREE TEMPORARY ORDERS With Notice

TO GET PRE-DECREE TEMPORARY ORDERS FOR  
LEGAL DECISION MAKING (CUSTODY), PARENTING  
TIME, CHILD SUPPORT and/or SPOUSAL  
MAINTENANCE (support)  
AFTER NOTICE TO THE OTHER PARTY

Part 1: Completing and Filing the Court Papers

**NOTICE:** This process requires calculation of child support. To calculate child support, you may use the online calculator through ezcourtforms, the packet titled “Calculate Child Support” (C14, C16, C17), or you may make an

## SELF-SERVICE CENTER

### INSTRUCTIONS

# HOW TO FILL OUT THE FORMS TO REQUEST TEMPORARY ORDERS IN CASES INVOLVING MINOR CHILDREN

Either party can file a **“Motion for Temporary Orders”** while waiting for a final court order, provided that a Petition for Divorce, Legal Separation or Annulment, or to establish Legal Decision Making (Custody), Parenting Time, and/or Support (with or without establishment of Paternity) has already been filed by *either* party, or **you will be** filing one of those petitions at the same time you file your request for temporary orders.

#### 1. FILL OUT THE COURT FORMS FOR TEMPORARY ORDERS:

Use black ink. Write clearly.

**MOTION FOR TEMPORARY ORDERS:** Fill in the information requested about you, the person filing this **“Motion for Temporary Orders”**, in the upper left corner. Write in the case number if you or the other party has already filed one of the **Petitions** noted above. If you have not already filed a case, the Clerk of the Court will stamp a number on your papers when you file them. Check the boxes under **“Motion for Temporary Orders”** to indicate the type of temporary orders you are requesting. Then complete the rest of the Motion.

- Check the boxes and fill in the information requested **only** in the sections that apply to what you are asking the court to order.
- List the names and dates of birth of the minor child(ren) if any, affected by this Motion. Check the boxes that apply to what you are asking the court to grant. If you are asking for a temporary division of property, the Judge/Commissioner can only grant exclusive use and possession of the property and usually limits this to the house and/or cars. If you are asking for a temporary division of the debt, be sure to list debt carefully.
- If you are **only** asking for child support or other temporary orders regarding child related issues, and **not** for spousal maintenance, temporary division of property, or debt, etc., at this time, leave those sections blank and do not check any boxes related to those matters.
- Likewise, if you are **only** asking for orders regarding spousal issues and are **not** asking for any orders regarding child Legal Decision Making (Custody), support or parenting time, you may ignore the sections relating to child support, Legal Decision Making (Custody) and parenting time/visitation matters.
- Sign the document.

**NOTE: Spousal Maintenance and other spousal orders are only available in cases of Divorce, Legal Separation, or Annulment. If you are not legally married to the other party, you may want to consult an attorney to help determine your rights and responsibilities.**

**COPY OF FAMILY COURT DEPARTMENT NOTICES:** There are two separate one-page notices that tell you and the other party what the court expects from both of you at and before the court hearing. There is nothing for you to fill out on the notices.

**ORDER TO APPEAR:** This is the document the Judge’s staff will complete to set the hearing for the temporary orders. Complete the top part of the Order to Appear with the names of the parties, and the case number. Leave the rest blank for the Judge to fill out.

**TEMPORARY ORDER:** This is the document the Judge will sign after your court hearing. Complete the top part of the Temporary Order with names of the parties and the case number. Leave the rest blank for the Judge to fill out. The Temporary Orders are not valid until signed and dated by the Judge after the court hearing.

Note that some forms are only required if you are asking for temporary orders regarding minor children, and some are only required if you are asking for temporary orders regarding spousal maintenance / support.

**IF YOU ARE REQUESTING TEMPORARY ORDERS FOR CHILD SUPPORT OR CHILD LEGAL DECISION MAKING (CUSTODY), you must fill out the:**

1. **Parents Worksheet for Child Support** (*Make a blank copy before you fill out the form.*)
2. **Parenting Plan**

You only need to fill out the documents above if you are requesting temporary orders regarding child support, Legal Decision Making (Custody), and/or parenting time. Use the free Online Child Support Calculator

**IF YOU ARE REQUESTING TEMPORARY ORDERS FOR PARENTING TIME ONLY**, where Legal Decision Making (Custody) and support have already been established and your request for parenting time does not change the amount of child support, paid or received, you must fill out the:

- **PARENTING PLAN**

**IF YOU ARE REQUESTING TEMPORARY SPOUSAL MAINTENANCE OR AWARD OF ATTORNEY FEES, you must fill out an:**

- **AFFIDAVIT OF FINANCIAL INFORMATION:** (*Make a blank copy before you fill out this form.*)

This document tells the court about your current financial situation. **Make a copy of this document before you fill it out** because you will need to deliver a blank copy to the other party as described in the "Procedures" document that follows in this packet.

## WHAT COMES NEXT?

**AFTER YOU HAVE MADE A BLANK COPY THESE DOCUMENTS TO DELIVER TO THE OTHER PARTY:**

- a) **THE PARENTS WORKSHEET** *if asking for child support*
- b) **THE AFFIDAVIT OF FINANCIAL INFORMATION** *if asking for spousal maintenance or attorney fees*

**AND AFTER YOU HAVE COMPLETED ALL REQUIRED FORMS:** Refer to the next document in this packet titled "**Procedures: Filing the Motion and Court Papers for Temporary Orders.**"

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## PROCEDURES: FILING THE MOTION AND COURT PAPERS FOR PRE-DECREE TEMPORARY ORDERS

Here are the steps to ask the court for **TEMPORARY** orders while you wait for a final court order for divorce, legal separation or annulment, and/or for child Legal Decision Making (custody), child support, and/or parenting time. This process has several steps. After you complete filling in the court papers, follow each step in order as described below:

**STEP 1: MAKE COPIES OF ALL THE PAPERWORK:** Make copies of the documents to assemble the originals and copies into **4 SETS**, as described in the boxes below.

Note that some of the forms listed are ONLY required if you are asking for temporary orders regarding minor children, and some are only required if you are asking for orders for spousal maintenance. If a small raised number appears at the end of the name of a form (for example: *"Parenting Plan"*<sup>2</sup>), look at the line with the matching number below these boxes to see if you need that form.

<p><b>SET ONE: ORIGINALS FOR CLERK OF COURT</b> <i>"Motion for Temporary Orders"</i> Family Court Department Notices about: a) Returns/Conferences, and b) Temporary Orders Hearings <i>"Affidavit of Financial Information"</i><sup>1</sup> (completed) <i>"Parenting Plan"</i><sup>2</sup> <i>"Parents Worksheet for Child Support"</i><sup>3</sup> (completed)</p>	<p><b>SET TWO: COPIES FOR THE JUDICIAL OFFICER</b> <i>"Motion for Temporary Orders"</i> Family Court Department Notices about: a) Returns/Conferences, and b) Temporary Orders Hearings <i>"Affidavit of Financial Information"</i><sup>1</sup> (completed) <i>"Parenting Plan"</i><sup>2</sup> <i>"Parents Worksheet for Child Support"</i><sup>3</sup> (completed)</p>
<p><b>SET THREE: COPIES FOR OTHER PARTY</b> <i>"Motion for Temporary Orders"</i> Family Court Department Notices about: a) Returns/Conferences, and b) Temporary Orders Hearings <i>"Affidavit of Financial Information"</i><sup>1</sup> (completed) <i>"Order to Appear on Temporary Orders"</i> <i>"Parenting Plan"</i><sup>2</sup> <i>"Parents Worksheet for Child Support"</i><sup>3</sup> (completed) BLANK <i>"Affidavit of Financial Information"</i><sup>1</sup> BLANK <i>"Parents Worksheet for Child Support"</i><sup>3</sup></p>	<p><b>SET FOUR: COPIES FOR YOU</b> <i>"Motion for Temporary Orders"</i> Family Court Department Notices about: a) Returns/Conferences, and b) Temporary Orders Hearings <i>"Affidavit of Financial Information"</i><sup>1</sup> (completed) <i>"Order to Appear on Temporary Orders"</i> <i>"Parenting Plan"</i><sup>2</sup> <i>"Parents Worksheet for Child Support"</i><sup>3</sup> (completed)</p>

This form is **ONLY** required if you are requesting:

1. temporary spousal maintenance/support and/or attorney fees.
2. temporary child Legal Decision Making (custody)/parenting time.
3. temporary child support.

### STEP 2 FILE THE PAPERS AT THE COURT

Take the original and three sets of copies **to the Clerk of the Court's Filing Counter** at any one of the Superior Court locations in Graham County:

Graham County Clerk of the Court  
800 W. Main Street  
Safford, Az 85546

**IMPORTANT NOTE ABOUT YOUR CASE NUMBER**

If the either party *previously* filed the "**Petition**" for Divorce, Legal Separation, Annulment, Child Legal Decision Making (Custody), Parenting Time, and/or Child Support, and you are now only filing a request for temporary orders, make sure you have written the same case number as stamped on the "**Petition**" on all your documents. If you are filing the "**Petition**" *now*, at the same time as these papers for temporary orders, the Clerk will stamp a *new* case number in the upper right-hand corner of all the documents.

**Use this number on every paper you file with the court for this case.**

Hand all four (4) sets of documents to the Clerk at the Filing Counter. The Clerk will file the originals (SET ONE) and stamp each set of copies to show the documents were filed. **Make sure you get all three (3) sets of copies back from the Clerk.** If you have already paid a filing fee (or had the fee deferred) in this case, there is no additional fee for filing for temporary orders.

**STEP 3 TO GET A HEARING SCHEDULED:** After you have filed your documents with the Clerk of the Court, the Clerk will then direct you to one of the following administrative offices or to the in-box of the Judicial Officer who will hear your case:

Graham County Clerk of the Court  
800 W. Main Street  
Safford, Az 85546

**BRING WITH YOU A SELF-ADDRESSED STAMPED ENVELOPE** that is *big enough to fit all 3 packets* (9½"x12"). **Make sure to put enough postage on the envelope to have it mailed back to you.** Have the Post Office **weigh** the 3 sets of papers to find out the exact postage needed.

The Judge's staff will fill in the **ORDER TO APPEAR** with the date, time, and place of the court hearing and then mail the papers back to you. *If you receive all 3 sets back*, keep one set for your records and one set for the Judge. Bring both to the hearing. Send the other set to the other party.\* If you receive only 2 sets back, the Judge kept his or her set of documents and you only need to bring your set of copies to the hearing.

**STEP 4 \*SEND OR SERVE: DELIVER THE PAPERS TO THE OTHER PARTY:** If one of the petitions listed above in "STEP 1" has *already* been filed and served by one of the parties, you may send these documents by mail or other method though you may want to consider using a method that provides proof of delivery. If you are filing these temporary orders papers *together* with the petition, then the papers may be "**served**" along with the Petition and may be delivered by the Sheriff's Department, a licensed private process server, or by one of the other methods described in the "SERVICE" packet available for purchase from the Self-Service Center or for free on the web.

**STEP 5 AT THE HEARING:** Be on time. Dress neatly. Be prepared to tell the Judge about the case, and why the temporary order is necessary. Bring all paperwork with you that you think the Judge should look at, such as reports about the children and financial records.

Bring *your set of copies* with you to the hearing; if the Judge's staff sent back all 3 sets of copies as described in STEP 3 above, bring the Judge's copies also.

**All forms referred to in these instructions may be purchased at the Self-Service Center or obtained for free via the internet through the Superior Court Web site.**

**DO NOT BRING CHILDREN TO COURT.**

## SELF-SERVICE CENTER

### PARENTING PLAN INFORMATION

#### **A.R.S. § 25-401 defines legal decision-making and parenting time as follows:**

1. **"Legal Decision-Making"** means the legal right and responsibility to make all nonemergency legal decisions for a child including those regarding education, health care, religious training and personal care decisions.
2. **"Joint Legal Decision-Making"** means both parents share decision-making and neither parent's rights or responsibilities are superior except with respect to specified decisions as set forth by the court or the parents in the final judgment or order.

**PARENTS PLEASE NOTE:** Per A.R.S. § 25-403.09, an award of joint legal decision-making or a substantially equal parenting time plan does not diminish the responsibility of either parent to provide for the support of the child. Also note that joint legal decision-making does not necessarily mean equal parenting time. A.R.S. § 25-403.02(E)

3. **"Sole Legal Decision-Making"** means one parent has the legal right and responsibility to make major decisions for a child.
4. **"Parenting Time"** means the schedule of time during which each parent has access to a child at specified times. Each parent during their scheduled parenting time is responsible for providing the child with food, clothing and shelter and may make routine decisions concerning the child's care.

You may view the "Parenting Time Guidelines" online at the Arizona Supreme Court's website.

#### **Drafting a Parenting Plan:**

The written parenting plan pays attention to how the parents will make decisions pertaining to the child(ren)'s education, health care, religious training, and personal care; it is a blend of specific information with generalized plans of action. It should reflect what the parents are currently doing or what they actually plan to do. It should reflect a commitment to the minor child(ren)'s needs as predominant.

If the parents cannot agree on a plan for legal decision-making or parenting time, each parent must submit a proposed parenting plan. A.R.S. § 25-403.02(A)

**In order for the court to approve a parenting plan, A.R.S. § 25-403.02 requires the court to make the following findings:**

- a. The best interests of the minor child(ren) are served;
- b. The plan designates legal decision-making as joint or sole;
- c. The plan sets forth each parent's rights and responsibilities for the personal care of the minor child(ren) and for decisions in areas such as education, health care, and religious training;
- d. The plan provides a practical schedule of parenting time for the child, including holidays and school vacations;
- e. The plan includes a procedure for exchanges of the child, including location and responsibility for transportation;

- f. The plan includes a procedure by which proposed changes, disputes and alleged breaches may be mediated or resolved, which may include the use of Conciliation Services or private counseling;
- g. The plan includes a procedure for periodic review (e.g., parents agree to review the terms of the agreement every 12 months.);
- h. The plan includes a procedure for communicating with each other about the child, including methods and frequency;
- i. The plan includes a statement that each party has read, understands, and will abide by the notification requirements of A.R.S. § 25-403.05(B). (A parent must immediately notify the other parent if the parent knows that a convicted/registered sex offender or a person who has been convicted of a dangerous crime against children may have access to the child. Notice must be provided (i) by first class mail, return receipt requested, (ii) by electronic means to an e-mail address the recipient provided to the parent for notification purposes, or (iii) by other communication accepted by the court.)

The following questions may be used as a starting place when drafting a parenting plan:

1. **The geographical location of the parents:** Where do parents live relative to one another? What are their addresses? Permanent or temporary?
2. **Arrangements regarding the residential requirements of the minor child(ren):** How much time will the minor child(ren) spend with each parent? Be as specific as possible, including days and times.
3. **Arrangements for holidays and vacations:** What are your plans for summer vacation and school breaks? List specific details including dates and times.
4. **Arrangements for education:** How will decisions be made for educational matters? For example, if preschool age, what school will the minor child(ren) attend? If private school, who pays what?
5. **Additional transportation arrangements:** Will any additional transportation arrangements be needed? If so, what will be the responsibilities of each parent?
6. **Determinations regarding minor child(ren)'s health care:** For example, how will medical decisions be made? Who will provide insurance? How are non-insured expenses paid? Who decides on seeking non-emergency treatment? Is there a dental plan? If not, who will pay what?
7. **Arrangements regarding extraordinary expenses:** For example, what financial arrangements are made for the minor child(ren) (such as each sharing extraordinary expenditures and the parent with whom the minor child(ren) resides bearing the ordinary ones during the minor child(ren)'s residency)? A fixed amount per month?
8. **Arrangements for minor child(ren)'s religious training, if any:** For example, how will decisions be made for religious training? What, if any, are the plans for religious training?
9. **Any other factors:** What other arrangements (such as music lessons, sports/activity fees, camp or Scouts) are needed?

Person Filing: (1) \_\_\_\_\_  
Address (if not protected): \_\_\_\_\_  
City, State, Zip Code: \_\_\_\_\_  
Telephone: \_\_\_\_\_  
Email Address: \_\_\_\_\_  
ATLAS Number: \_\_\_\_\_  
Lawyer's Bar Number: \_\_\_\_\_

FOR CLERK'S USE ONLY

Representing  Self, without a Lawyer or  Attorney for  Petitioner OR  Respondent

## SUPERIOR COURT OF ARIZONA IN GRAHAM COUNTY

Case Number \_\_\_\_\_

\_\_\_\_\_  
Name of Petitioner

### MOTION FOR TEMPORARY ORDERS

Check all that apply:

- For Legal Decision Making and Physical Custody  
 For Parenting Time  
 For Child Support  
 For Spousal Maintenance  
 For Property and/or Debt  
 Attorney Fees

\_\_\_\_\_  
Name of Respondent

**Before you can file for Temporary Orders, one of the parties (either one) must file a Petition for Divorce, Legal Separation, Annulment, Paternity and Legal Decision Making (Custody), Parenting Time, and/or Support, or if Paternity has already been established, a Petition for Legal Decision Making (Custody), Parenting Time, and/or Support (without Paternity).**

By signing your name at the end of this document, you are stating to the court that the information you have provided is true and correct under penalty of perjury.

### REQUIRED INFORMATION FROM FILING PARTY

#### 1. INFORMATION ABOUT THE UNDERLYING PETITION:

- A. Date "**Petition**" was filed: \_\_\_\_\_  
B. Type of "Petition filed: (Divorce, Legal Decision Making (Custody), or ?): \_\_\_\_\_  
C. Name of court where Petition was filed: \_\_\_\_\_  
D. Information about court hearing scheduled for that Petition (if hearing is scheduled):  
1. DATE and TIME OF HEARING: \_\_\_\_\_  
2. NAME OF JUDICIAL OFFICER TO HEAR CASE: \_\_\_\_\_  
3. LOCATION OF HEARING: 800 W. MAIN STREET, SAFFORD, AZ 85546 \_\_\_\_\_

**2. INFORMATION ABOUT OTHER TEMPORARY ORDERS:**

To the best of my knowledge, the following information is true:

- No other court has entered temporary orders regarding what I am requesting.
- No court proceedings are pending for temporary orders regarding what I am requesting.

(If *either* of the statements above is false, **STOP**. Do ***not*** mark the box; do not file this paperwork. This Court will not be able to grant temporary orders in your case.)

**3. BASIS FOR REQUEST:** This request is based on the best interests of the minor child(ren), and/or on the inability of one spouse to support him or her self or to maintain this action without financial assistance from the other spouse.

**4. MY RELATIONSHIP TO ANY MINOR CHILDREN WHO ARE THE SUBJECT OF THIS REQUEST FOR TEMPORARY ORDERS IS:**

Mother  Father  Other: (grandmother, friend, or ?) \_\_\_\_\_

If "Other", my name is: \_\_\_\_\_ .

Wherever this document refers to "Other" or "Other Party", it refers to me.

**INFORMATION ABOUT THE MINOR CHILD(REN) referred to in this Motion:**

Name: \_\_\_\_\_ Name: \_\_\_\_\_

Birth date: \_\_\_\_\_ Birth date: \_\_\_\_\_

Current Address: \_\_\_\_\_ Current Address: \_\_\_\_\_

\_\_\_\_\_

County of residence: \_\_\_\_\_ County of residence: \_\_\_\_\_

Father: \_\_\_\_\_ Father: \_\_\_\_\_

Mother: \_\_\_\_\_ Mother: \_\_\_\_\_

Name: \_\_\_\_\_ Name: \_\_\_\_\_

Birth date: \_\_\_\_\_ Birth date: \_\_\_\_\_

Current Address: \_\_\_\_\_ Current Address: \_\_\_\_\_

\_\_\_\_\_

County of residence: \_\_\_\_\_ County of residence: \_\_\_\_\_

Father: \_\_\_\_\_ Father: \_\_\_\_\_

Mother: \_\_\_\_\_ Mother: \_\_\_\_\_

**AS INDICATED BY WHAT IS WRITTEN AND/OR BY THE BOXES CHECKED BELOW, I ASK THE COURT TO ORDER AS FOLLOWS:** (If you do *not* want the court to enter an order for a particular item, do not write in the blank spaces or check any boxes under that item.)

**A. TEMPORARY LEGAL DECISION MAKING AND PHYSICAL CUSTODY:** The *temporary* care, legal decision making and physical custody and control of the minor child(ren) should be awarded as indicated below:

There having been no “significant” acts of domestic violence, temporary **JOINT LEGAL DECISION MAKING (CUSTODY)** should be awarded to Petitioner and Respondent of the minor child(ren) with parenting time and physical custody  subject the attached Parenting Plan,

**OR**

**SOLE LEGAL DECISION MAKING and PHYSICAL CUSTODY** should be awarded to the party indicated to the right of the child’s name:

Child(ren)’s Name(s)	Petitioner	Respondent	Other
_____	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
_____	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
_____	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
_____	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>

**B. TEMPORARY PARENTING TIME** should be ordered:

In accord with the attached *Parenting Plan*, OR

As described below: (Be Specific)

**TRANSPORTATION.**

Petitioner  Respondent or  \_\_\_\_\_ shall pick up the minor child(ren).

Petitioner  Respondent or  \_\_\_\_\_ shall return the minor child(ren).

**WEEKENDS** (explain specifically) \_\_\_\_\_

\_\_\_\_\_

\_\_\_\_\_

**SUMMER MONTHS** (explain specifically) \_\_\_\_\_

\_\_\_\_\_

\_\_\_\_\_

\_\_\_\_\_

**HOLIDAYS AND BIRTHDAYS** (explain specifically) \_\_\_\_\_

\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

**TELEPHONE CALLS** (explain specifically) \_\_\_\_\_

\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

**OTHER** (explain specifically) \_\_\_\_\_

\_\_\_\_\_  
\_\_\_\_\_

**C. TEMPORARY CHILD SUPPORT:**

In accordance with the **Arizona Child Support Guidelines**, and based upon the Parent's Worksheet for Child Support, the person responsible for paying child support should pay \$ \_\_\_\_\_ per month,

**OR**

**DEVIATION FROM THE CHILD SUPPORT GUIDELINES, which is appropriate because:**

- Application of the **Guidelines** is inappropriate or unjust.
- The parties have signed a written agreement, free of duress and coercion, with knowledge of the amount of support that would have been ordered by the guidelines but for the agreement.
- Child Support under the Guidelines would have been: \$ \_\_\_\_\_
- Child Support after the deviation should be: \$ \_\_\_\_\_

**Other Reasons for Deviation from Guideline Amount:**

\_\_\_\_\_  
\_\_\_\_\_

**D. MEDICAL, DENTAL, VISION CARE FOR MINOR CHILDREN:**

**Mother** to be responsible for  medical  dental  vision care insurance.

**Father** to be responsible for  medical  dental  vision care insurance.

Non-Covered Expenses: Mother to pay \_\_\_\_\_%, and Father \_\_\_\_\_%, of all reasonable uncovered and/or uninsured medical, dental, vision care, prescription and other health charges for the minor child(ren), including co-payments.

**SPOUSAL MAINTENANCE, PROPERTY, DEBT, and/or ATTORNEY FEES****E. MEDICAL AND DENTAL CARE FOR OTHER SPOUSE**

**Petitioner** is responsible for providing:  medical  dental insurance for other spouse.

**Respondent** is responsible for providing:  medical  dental insurance for other spouse.

All uninsured medical and dental expenses shall be paid as follows:

\_\_\_\_\_ % by Petitioner and \_\_\_\_\_ % by Respondent.

**F. SPOUSAL MAINTENANCE/SUPPORT** shall be paid by  Petitioner or  Respondent to the other spouse in a reasonable amount as ordered by this Court based on the attached ***"Affidavit of Financial Information."***

**G. ACCESS TO COMMUNITY LIQUID ASSETS** (Cash or cash held in financial institutions in Checking, Savings, and other financial accounts from which cash can be withdrawn). Wife and Husband shall have immediate access to community funds in the proportions (or dollar amounts) listed below, held in the named bank or financial institution.

Name of Financial Institution	Name of Account Holder	Total (\$) in Account	% or Dollar amount to Husband	% or Dollar amount to Wife
		\$		
		\$		
		\$		
		\$		

**H. DISCLOSURE OF COMMUNITY LIQUID ASSETS** (Cash or cash held in financial institutions). The Petitioner and Respondent should be ordered to disclose to the other party and to the court the name of all financial institutions where funds are held; the name in which the account is held; the account number; and the dollar amount in the account. (To guard against identity theft, financial account numbers may be presented on the ***"Sensitive Data Sheet"***, which is not part of the public record.)

**I. PAYMENT OF DEBTS** should be made as follows:

Creditor's Name (who the money is owed to)	Name(s) on Account	Total Amount Owed	Monthly Minimum Payment	% or \$ to be Paid by Husband	% or \$ to be Paid by Wife
		\$	\$		
		\$	\$		
		\$	\$		
		\$	\$		
		\$	\$		

**J. EXCLUSIVE USE AND POSSESSION OF PROPERTY** should be granted as follows:  
 To Petitioner if marked under the "P"; to the Respondent if marked under the "R".

	P	R
<b>Residence at:</b> (list address) _____		
<b>Car described as:</b> _____		
<b>Other: (describe)</b> _____		

**K. ATTORNEY FEES.**

Based on the attached "*Affidavit of Financial Information*"  Petitioner or  Respondent shall reimburse the other party for attorney fees for the costs of initiating and maintaining this action in the amount of \$\_\_\_\_\_.

If the other party contests (files papers to disagree with) these Temporary Orders, he or she shall pay or reimburse the other party for the costs of defending or maintaining these Orders, including:

- attorney fees.
- court costs

**L. LENGTH OF THIS ORDER:** This order shall continue (check one box)

- Until further order of this court, **OR**
- Until (date): \_\_\_\_\_

**DECLARATION UNDER PENALTY OF PERJURY**

**I declare that the contents of this document are true and correct under penalty of perjury.**

\_\_\_\_\_  
 Signature

\_\_\_\_\_  
 Date

\_\_\_\_\_  
 Printed Name

**SUPERIOR COURT OF ARIZONA IN MARICOPA COUNTY**  
**Family Court Department Notice**  
**Notice about “Returns”/Conferences in Commissioners’ Courts**  
Approved July 1, 1997/Revised June 9, 1998

This notice applies to **all** proceedings and must be served with the **“Order to Show Cause”** and/or **“Order to Appear”** (except in IV-D child support cases by DES/DCSE)

**GENERAL INFORMATION:** Due to an increase in demand for time on commissioner calendars, as well as the reduction in resources available, the Family Court commissioners will set EVERY **“Motion for Temporary Orders”** and other requests for evidentiary hearings for a 15 minute “return”/status conference before setting a hearing.

**REQUIREMENTS APPLICABLE TO THE RETURN:** The attached **“Order to Appear”/“Order to Show Cause”** is a return only. Here is what the parties and attorneys must know about the return/status conference:

1. **Documents:** Not later than 3 judicial days before the date of the return, the parties shall exchange current, complete, and verified **“Affidavits of Financial Information,”** along with supporting documents. Failure to do so may result in sanctions.
2. **Failure to Appear:** This is a 15 minute proceeding with the court. The court will determine if more time is needed. All parties, whether represented by attorneys or not, must be present. If there is a failure to appear, the court may make such orders as are just, including granting the relief requested by the party who does appear.
3. **Conduct of Return/Status Conference:** If both parties appear, they must be prepared to advise the court of the issues resolved, as well as the issues which remain disputed. Each party shall be prepared to state his or her position on each issue. The court may schedule discovery, disclosure and any other matter necessary to assist the litigants at the subsequent hearing. The court may also enter an Order as to scope and duration of the hearing, including witnesses and documents which may be offered at hearing.
4. **Ability to Schedule Further Proceedings:** Parties and counsel attending the return/ status conference shall have in their possession a schedule of their availability. They shall be prepared to advise the court of any periods of non-availability in the six weeks after the return date.
5. **Duty to Meet Prior to Return:** Except where a party has obtained an **“Order of Protection”** or other Order of the court prohibiting contact, the parties shall meet and confer at least 24 hours prior to the return. In cases where an attorney has been retained, the attorney shall make a reasonable effort to meet with and confer with the opponent at least 24 hours prior to the return.

**WARNING.**

All litigants and counsel are cautioned that failure to notify the court of settlement in a timely manner may result in the imposition of sanctions.

# SUPERIOR COURT OF ARIZONA IN MARICOPA COUNTY

## Family Court Department Notice

August 1, 1995 and revised June 9, 1997

This notice applies to **all** temporary orders proceedings and **must** be served with the **“Order To Show Cause”** and/or **“Order to Appear”** (except in IV-D child support cases by DES/DCSE)

### 1. NOTICE ABOUT TEMPORARY ORDERS:

- A. Parties Representing Themselves in Court.** Parties representing themselves will be sworn and shall state their position under oath. The judge will ask questions as necessary.
- B. Parties Represented by Attorneys.** In lieu of the above, attorneys who represent parties will state the party(ies)' position as to all contested matters by avowal.
- C. General Information.** No hearing will be allowed more than 45 minutes. If you are late for either hearing or cause any other delay, your hearing will be shortened to fit the amount of time scheduled.

### 2. NOTICE TO ALL RESPONDENTS ABOUT PAYMENT OF COURT FEES:

You can object to what the Petitioner asks for, but you will not be allowed to ask for any additional orders **unless, before the hearing**, you have paid the filing fee for a “Response” or “Appearance”, or the fee is deferred by the court. Bring written proof with you to the hearing that you paid, or were not required to pay, the court fee at this time. This means that you need a copy of the receipt, or a copy of the order deferring fees.

### 3. REQUIRED DOCUMENTS:

If either party is asking for legal decision making (custody), spousal maintenance/ support (alimony), child support, or property/debt protection, each party must exchange with the other a complete **“Affidavit of Financial Information”** with all supporting documents. If you are asking for child support, you must also complete and exchange the **“Parent’s Worksheet for Child Support.”** If you want help completing the Parent’s Worksheet, you can call the Family Court Clerk Services at 602-506-3762 for an appointment. (You can get copies of these documents at the Self-Service Center at either the downtown Phoenix or Southeast (Mesa) Superior Court location.) Complete and exchange the documents at least **3** court days before the hearing or the judge might not allow you to present that part of your case. You will only be allowed to give the judge your copy of the **“Affidavit of Financial Information”** and up to 5 supporting documents, and the **“Parent’s Worksheet for Child Support,”** if you gave everything to the other party at least **3** court days before the hearing.

### 4. EXCEPTIONS:

If you want to be allowed to do something other than what is required in items 1, 2, and 3 above, you must put your request in writing as follows:

- **IF YOU ARE THE PETITIONER:** Put your request in writing **in the petition** for the **“Order to Show Cause”** also called **“Order to Appear.”**
- **IF YOU ARE THE RESPONDENT:** Put your request in writing **to the judge** and provide a copy to the other party at least 5 court days before the hearing.

### 5. COURT REPORTER and/or COURT INTERPRETER:

You must request a court reporter and/or court interpreter at least **5** court days before the hearing. (Call the judge’s staff and tell him or her that you need a court reporter and/or interpreter.)

### 6. REASONABLE ACCOMMODATION:

You must make a request for reasonable accommodation under the Americans with Disabilities Act at least **3** court days before the hearing.

### 7. JUDGE OR COMMISSIONER:

Commissioners generally hear cases about temporary orders. All references to “judge” in this notice applies to commissioners.

Person Filing: \_\_\_\_\_  
Address (if not protected): \_\_\_\_\_  
City, State, Zip Code: \_\_\_\_\_  
Telephone: \_\_\_\_\_  
Email Address: \_\_\_\_\_  
ATLAS Number: \_\_\_\_\_  
Lawyer's Bar Number: \_\_\_\_\_

FOR CLERK'S USE ONLY

Representing  Self, without a Lawyer or  Attorney for  Petitioner OR  Respondent

## SUPERIOR COURT OF ARIZONA IN GRAHAM COUNTY

Case No. \_\_\_\_\_

\_\_\_\_\_  
Petitioner/Plaintiff

ATLAS No. \_\_\_\_\_

### AFFIDAVIT OF FINANCIAL INFORMATION

\_\_\_\_\_  
Respondent

Affidavit of \_\_\_\_\_  
(Name of Person Whose Information is on this  
Affidavit)

#### IMPORTANT INFORMATION ABOUT THIS DOCUMENT

WARNING TO BOTH PARTIES: This Affidavit is an important document. You must fill out this Affidavit completely, and provide accurate information. You must provide copies of this Affidavit and all other required documents to the other party and to the judge. If you do not do this, the court may order you to pay a fine.

I have read the following document and know of my own knowledge that the facts and financial information stated below are true and correct, and that any false information may constitute perjury by me. I also understand that, if I fail to provide the required information or give misinformation, the judge may order sanctions against me, including assessment of fees for fines under Rule 31, Arizona Rules of Family Law Procedure.

\_\_\_\_\_  
Date

\_\_\_\_\_  
Signature of Person Making Affidavit

**INSTRUCTIONS**

- 1. Complete the entire Affidavit in black ink. If the spaces provided on this form are inadequate, use separate sheets of paper to complete the answers and attach them to the Affidavit. Answer every question completely! You must complete every blank. If you do not know the answer to a question or are guessing, please state that. If a question does not apply, write "NA" for "not applicable" to indicate you read the question. Round all amounts of money to the nearest dollar.
- 2. Answer the following statements **YES** or **NO**. If you mark **NO**, explain your answer on a separate piece of paper and attach the explanation to the Affidavit.
  - YES  NO      1. I listed all sources of my income.
  - YES  NO      2. I attached copies of my two (2) most recent pay stubs.
  - YES  NO      3. I attached copies of my federal income tax return for the last three (3) years, and I attached my W-2 and 1099 forms from all sources of income.

**1. GENERAL INFORMATION:**

- A. Name: \_\_\_\_\_ Date of Birth: \_\_\_\_\_
- B. Current Address: \_\_\_\_\_
- C. Date of Marriage: \_\_\_\_\_ Date of Divorce: \_\_\_\_\_
- D. Last date when you and the other party lived together: \_\_\_\_\_
- E. Full names of child(ren) common to the parties (in this case), their dates of birth:

Name	Date of Birth
_____	_____
_____	_____
_____	_____
_____	_____

- F. The name, date of birth, relationship to you, and gross monthly income for each individual who lives in your household:

Name	Date of Birth	Relationship to you	Income
_____	_____	_____	_____
_____	_____	_____	_____

G. Any other person for whom you contribute support:

Name	Age	Relationship to You	Reside With You (Y/N)	Court Order to Support (Y/N)
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H. Attorney's Fees paid in this matter \$ \_\_\_\_\_. Source of funds \_\_\_\_\_

**2. EMPLOYMENT INFORMATION:**

A. Your job/occupation/profession/title: \_\_\_\_\_

Name and address of current employer: \_\_\_\_\_

---

Date employment began: \_\_\_\_\_

How often are you paid: [ ] Weekly [ ] Every other week [ ] Monthly [ ] Twice a month  
[ ] Other \_\_\_\_\_

B. If you are not working, why not? \_\_\_\_\_

C. Previous employer name and address: \_\_\_\_\_

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Previous job/occupation/profession/title: \_\_\_\_\_

Date previous job began: \_\_\_\_\_ Date previous job ended: \_\_\_\_\_

Reason you left job: \_\_\_\_\_

Gross monthly pay at previous job: \$ \_\_\_\_\_

D. Total gross income from last three (3) years' tax returns (attach copies of pages 1 and 2 of your federal income tax returns for the last three (3) years):

Year \_\_\_\_\_ \$ \_\_\_\_\_ Year \_\_\_\_\_ \$ \_\_\_\_\_ Year \_\_\_\_\_ \$ \_\_\_\_\_

E. Your total gross income from January 1 of this year to the date of this Affidavit (year-to-date income): \$ \_\_\_\_\_

**3. YOUR EDUCATION/TRAINING:** List name of school, length of time there, year of last attendance, and degree earned:

A. High School: \_\_\_\_\_

B. College: \_\_\_\_\_

C. Post-Graduate: \_\_\_\_\_

D. Occupational Training: \_\_\_\_\_

**4. YOUR GROSS MONTHLY INCOME:**

- List **all** income you receive from **any** source, whether private or governmental, taxable or not.
- List all income payable to you individually or payable jointly to you and your spouse.
- Use a monthly average for items that vary from month to month.
- Multiply weekly income and deductions by 4.33. Multiply biweekly income by 2.165 to arrive at the total amount for the month.

A. Gross salary/wages per month \$ \_\_\_\_\_

- **Attach copies of your two most recent pay stubs.**

Rate of Pay \$ \_\_\_\_\_ per [ ] hour [ ] week [ ] month [ ] year

B. Expenses paid for by your employer:

1. Automobile \$ \_\_\_\_\_

2. Auto expenses, such as gas, repairs, insurance \$ \_\_\_\_\_

3. Lodging \$ \_\_\_\_\_

4. Other (Explain) \_\_\_\_\_ \$ \_\_\_\_\_

C. Commissions/Bonuses \$ \_\_\_\_\_

D. Tips \$ \_\_\_\_\_

E. Self-employment Income (See below) \$ \_\_\_\_\_

F. Social Security benefits \$ \_\_\_\_\_

G. Worker's compensation and/or disability income \$ \_\_\_\_\_

H. Unemployment compensation \$ \_\_\_\_\_

I. Gifts/Prizes \$ \_\_\_\_\_

Case No. \_\_\_\_\_

J. Payments from prior spouse \$ \_\_\_\_\_

K. Rental income (net after expenses) \$ \_\_\_\_\_

L. Contributions to household living expense by others \$ \_\_\_\_\_

M. Other (Explain:) \_\_\_\_\_ \$ \_\_\_\_\_

(Include dividends, pensions, interest, trust income, annuities or royalties.)

**TOTAL:** \$ \_\_\_\_\_

**5. SELF-EMPLOYMENT INCOME (if applicable):**

If you are self-employed, attach a copy of the Schedule C for your business from your last tax return and the most recent income/expense statement from your business.

**If self employed, provide the following information:**

Name, address and telephone no. of business: \_\_\_\_\_  
\_\_\_\_\_

Type of business entity: \_\_\_\_\_

State and Date of incorporation: \_\_\_\_\_

Nature of your interest: \_\_\_\_\_

Nature of business: \_\_\_\_\_

Percent ownership: \_\_\_\_\_

Number of shares of stock: \_\_\_\_\_

Total issued and outstanding shares: \_\_\_\_\_

Gross sales/revenue last 12 months: \_\_\_\_\_

**INSTRUCTIONS**

Both parties must answer item 6 if either party asks for child support. These expenses include only those expenses for children who are common to the parties, which mean one party is the birth/adoptive mother and the other is the birth/adoptive father of the children.

**6. SCHEDULE OF ALL MONTHLY EXPENSES FOR CHILDREN:**

- **DO NOT LIST** any expenses for the other party, or child(ren) who live(s) with the other party, **unless** you are paying those expenses.
- Use a monthly average for items that vary from month to month.
- If you are listing anticipated expenses, indicate this by putting an asterisk (\*) next to the estimated amount.

**A. HEALTH INSURANCE:**

**Do you have health insurance available?** Yes  No  **Are you enrolled?** \_\_\_\_\_

1. Total monthly cost \$ \_\_\_\_\_

2. Premium cost to insure you alone \$ \_\_\_\_\_

3. Premium cost to insure child(ren) common to the parties \$ \_\_\_\_\_

4. List all people covered by your insurance coverage:  
\_\_\_\_\_  
\_\_\_\_\_

5. Name of insurance company and Policy/Group Number:  
\_\_\_\_\_

**B. DENTAL/VISION INSURANCE:**

1. Total monthly cost \$ \_\_\_\_\_

2. Premium cost to insure you alone \$ \_\_\_\_\_

3. Premium cost to insure child(ren) common to the parties \$ \_\_\_\_\_

4. List all people covered by your insurance coverage:  
\_\_\_\_\_  
\_\_\_\_\_

5. Name of insurance company and Policy/Group Number:  
\_\_\_\_\_

**C. UNREIMBURSED MEDICAL AND DENTAL EXPENSES:**

(Cost to you after, or in addition to, any insurance reimbursement)

1. Drugs and medical supplies \$ \_\_\_\_\_

2. Other \_\_\_\_\_ \$ \_\_\_\_\_

**TOTAL:** \$ \_\_\_\_\_

**D. CHILD CARE COSTS:**

1. Total monthly child care costs \$ \_\_\_\_\_

(Do not include amounts paid by D.E.S.)

2. Name(s) of child(ren) cared for and amount per child:

\_\_\_\_\_ \$ \_\_\_\_\_

\_\_\_\_\_ \$ \_\_\_\_\_

\_\_\_\_\_ \$ \_\_\_\_\_

3. Name(s) and address(es) of child care provider(s):

\_\_\_\_\_

\_\_\_\_\_

**E. EMPLOYER PRETAX PROGRAM:**

Do you participate in an employer program for pretax payment of child care expenses?

(Cafeteria Plan)? [ ] YES [ ] NO

**F. COURT ORDERED CHILD SUPPORT:**

1. Court ordered current child support for child(ren)

**not common to the parties** \$ \_\_\_\_\_

2. Court ordered cash medical support for child(ren)

**not common to the parties** \$ \_\_\_\_\_

3. Amount of any arrears payment \$ \_\_\_\_\_

4. Amount per month actually paid in last 12 mos. \$ \_\_\_\_\_

- **Attach proof that you are paying**

5. Name(s) and relationship of minor child(ren) who you support

or who live with you, but are **not** common to the parties.

\_\_\_\_\_

\_\_\_\_\_

**G. COURT ORDERED SPOUSAL MAINTENANCE/SUPPORT (Alimony):**

1. Court ordered spousal maintenance/support you actually pay to previous spouse: \$ \_\_\_\_\_

**H. EXTRAORDINARY EXPENSES:**

1. For **Children** (Educational Expense/Special Needs/Other): \$ \_\_\_\_\_

Explain: \_\_\_\_\_  
\_\_\_\_\_

2. For **Self**: \$ \_\_\_\_\_

Explain: \_\_\_\_\_  
\_\_\_\_\_

**INSTRUCTIONS**

Both parties must answer items 7 and 8 if either party is requesting:

- Spousal maintenance
- Division of expenses
- Attorneys' fees and costs
- Adjustment or deviation from the child support amount
- Enforcement

**7. SCHEDULE OF ALL MONTHLY EXPENSES:**

- Do NOT list any expenses for the other party, or children who live with the other party unless you are paying those expenses.
- Use a monthly average for items that vary from month to month.
- If you are listing anticipated expenses, indicate this by putting an asterisk (\*) next to the estimated amount.

**A. HOUSING EXPENSES:**

1. House payment:

a. First Mortgage \$ \_\_\_\_\_

b. Second Mortgage \$ \_\_\_\_\_

Case No. \_\_\_\_\_

- c. Homeowners Association Fee \$ \_\_\_\_\_
  - d. Rent \$ \_\_\_\_\_
  - 2. Repair & upkeep \$ \_\_\_\_\_
  - 3. Yard work/Pool/Pest Control \$ \_\_\_\_\_
  - 4. Insurance & taxes not included in house payment \$ \_\_\_\_\_
  - 5. Other (Explain) \_\_\_\_\_ \$ \_\_\_\_\_
- TOTAL:** \$ \_\_\_\_\_

**B. UTILITIES:**

- 1. Water, sewer, and garbage \$ \_\_\_\_\_
  - 2. Electricity \$ \_\_\_\_\_
  - 3. Gas \$ \_\_\_\_\_
  - 4. Telephone \$ \_\_\_\_\_
  - 5. Mobile phone/pager \$ \_\_\_\_\_
  - 6. Internet Provider \$ \_\_\_\_\_
  - 7. Cable/Satellite television \$ \_\_\_\_\_
  - 8. Other (Explain:) \_\_\_\_\_ \$ \_\_\_\_\_
- TOTAL:** \$ \_\_\_\_\_

**C. FOOD:**

- 1. Food, milk, and household supplies \$ \_\_\_\_\_
  - 2. School lunches \$ \_\_\_\_\_
  - 3. Meals outside home \$ \_\_\_\_\_
- TOTAL:** \$ \_\_\_\_\_

**D. CLOTHING:**

- 1. Clothing for you \$ \_\_\_\_\_
  - 2. Uniforms or special work clothes \$ \_\_\_\_\_
  - 3. Clothing for children living with you \$ \_\_\_\_\_
  - 4. Laundry and cleaning \$ \_\_\_\_\_
- TOTAL:** \$ \_\_\_\_\_

**E. TRANSPORTATION OR AUTOMOBILE EXPENSES:**

- 1. Car insurance \$ \_\_\_\_\_
- 2. List all cars and individuals covered:  
\_\_\_\_\_  
\_\_\_\_\_
- 3. Car payment, if any \$ \_\_\_\_\_
- 4. Car repair and maintenance \$ \_\_\_\_\_
- 5. Gas and oil \$ \_\_\_\_\_
- 6. Bus fare/parking fees \$ \_\_\_\_\_
- 7. Other (explain): \_\_\_\_\_ \$ \_\_\_\_\_
- TOTAL:** \$ \_\_\_\_\_

**F. MISCELLANEOUS:**

- 1. School and school supplies \$ \_\_\_\_\_
- 2. School activities or fees \$ \_\_\_\_\_
- 3. Extracurricular activities of child(ren) \$ \_\_\_\_\_
- 4. Church/contributions \$ \_\_\_\_\_
- 5. Newspapers, magazines and books \$ \_\_\_\_\_
- 6. Barber and beauty shop \$ \_\_\_\_\_
- 7. Life insurance (beneficiary: \_\_\_\_\_) \$ \_\_\_\_\_
- 8. Disability insurance \$ \_\_\_\_\_
- 9. Recreation/entertainment \$ \_\_\_\_\_
- 10. Child(ren)'s allowance(s) \$ \_\_\_\_\_
- 11. Union/Professional dues \$ \_\_\_\_\_
- 12. Voluntary retirement contributions and savings deductions \$ \_\_\_\_\_
- 13. Family gifts \$ \_\_\_\_\_
- 14. Pet Expenses \$ \_\_\_\_\_



Person Filing: \_\_\_\_\_  
Address (if not protected): \_\_\_\_\_  
City, State, Zip Code: \_\_\_\_\_  
Telephone: \_\_\_\_\_  
Email Address: \_\_\_\_\_  
ATLAS Number: \_\_\_\_\_  
Lawyer's Bar Number: \_\_\_\_\_

For Clerk's Use Only

Representing  Self, without a Lawyer or  Attorney for  Petitioner OR  Respondent

## SUPERIOR COURT OF ARIZONA IN GRAHAM COUNTY

\_\_\_\_\_  
Name of Petitioner

Case Number: \_\_\_\_\_

AND

### PARENTING PLAN FOR:

JOINT LEGAL DECISION MAKING  
(CUSTODY) WITH JOINT LEGAL  
DECISION MAKING (CUSTODY)  
AGREEMENT

**or**

SOLE LEGAL DECISION-MAKING  
(CUSTODY)

\_\_\_\_\_  
Name of Respondent

to Mother

to Father

## INSTRUCTIONS

**This document has 4 parts:** PART 1) General Information; PART 2) Legal Decision Making (Custody) and Parenting Time; PART 3) Danger to Children Notification Statement; and PART 4) Joint Legal Decision Making (Custody) Agreement. Where this form refers to "children" it refers to any and all minor children common to the parties whether one or more.

**One or both parents must complete and sign the Plan as follows:**

- a. If only *one* parent is submitting the Plan: that parent must sign at the end of PART 2 and 3.
- b. If both parents agree to legal decision making (custody) and parenting time arrangements *but not to joint legal decision making (custody)*: Both parents must sign the Plan at the end of PART 2 and 3.
- c. If both parents agree to joint legal decision making (custody) and parenting time arrangements as presented in the Plan: Both parents must sign the Plan at the end of PART 2, 3, and 4.

**PART 1: GENERAL INFORMATION:**

**A. MINOR CHILDREN.** This Plan concerns the following minor children:  
(Use additional paper if necessary)

\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

**B. THE FOLLOWING LEGAL DECISION-MAKING (CUSTODY) ARRANGEMENT IS REQUESTED:**

(Choose ONE of 1, 2, 3, 4.) (If you chose "sole legal decision-making authority" [1 or 2], you have the option of also requesting restrictions on the parenting time of the other party.

**1. SOLE LEGAL DECISION-MAKING (CUSTODY) BY AGREEMENT.** The parents agree that sole legal decision-making authority (custody) and primary physical custody should be granted to the  Mother  Father.

The parents agree that since each has a unique contribution to offer to the growth and development of their minor children, each of them will continue to have a full and active role in providing a sound moral, social, economic, and educational environment for the benefit of the minor children, as described in the following pages,

**OR**

**2. SOLE LEGAL DECISION-MAKING (CUSTODY) REQUESTED BY THE PARENT SUBMITTING THIS PLAN.** The parents cannot agree to the terms of legal decision making (custody) and parenting time. The parent submitting this Plan asks the court to order sole legal decision-making authority and parenting time according to this Plan.

(Optional, if you marked 1 or 2 above)

**RESTRICTED, SUPERVISED, OR NO PARENTING TIME.**

The parent submitting this Plan asks the court for an order restricting parenting time. The facts and information related to this request are described in the Petition.

**OR**

**3. JOINT LEGAL DECISION-MAKING (CUSTODY) BY AGREEMENT.** The parents agree to joint legal decision-making (custody) and request the court to approve the joint legal decision-making (custody) arrangement as described in this Plan. Primary physical custody will be with the  Mother  Father,

**OR**

- 4. JOINT LEGAL DECISION-MAKING AUTHORITY (CUSTODY) REQUESTED BY THE PARENT SUBMITTING THIS PLAN.** The parents cannot agree to the terms of legal decision making and parenting time **or** are unable to submit this plan together at this time. My request for joint legal decision-making authority is deferred for the court's determination.

**PART 2: PHYSICAL CUSTODY AND PARENTING TIME.** Complete each section below. Be specific about what you want the judge to approve in the court order.

**A. (School Year) WEEKDAY AND WEEKEND TIME-SHARING SCHEDULE:**

- The minor children will be in the care of Father as follows: (Explain).

---

- The minor children will be in the care of Mother as follows: (Explain).

---

- Other physical custody arrangements are as follows: (Explain).

---

- Transportation will be provided as follows:

- Mother** or  **Father** will pick the minor children up at \_\_\_\_\_ o'clock.

- Mother** or  **Father** will drop the minor children off at \_\_\_\_\_ o'clock.

Parents may change their time-share arrangements by mutual agreement with at least \_\_\_\_ days notice in advance to the other parent.

**B. SUMMER MONTHS OR SCHOOL BREAK LONGER THAN 4 DAYS:** The weekday and weekend schedule described above will apply for all 12 calendar months **EXCEPT:**

- During summer months or school breaks that last longer than 4 days, no changes shall be made. **OR,**

- During summer months or school breaks that last longer than 4 days, the minor children will be in the care of Father: (Explain)

---

- During summer months or school breaks that last longer than 4 days, the minor children will be in the care of Mother: (Explain)

---

- Each parent is entitled to a \_\_\_\_ week period of vacation time with the minor children. The parents will work out the details of the vacation at least \_\_\_\_ days in advance.

**C. TRAVEL**

- Should either parent travel out of the area with the minor children, each parent will keep the other parent informed of travel plans, address(es), and telephone number(s) at which that parent and the minor children can be reached.
- Neither parent shall travel with the minor children outside Arizona for longer than \_\_\_\_ days without the prior written consent of the other parent or order of the court.

**D. HOLIDAY SCHEDULE:** The holiday schedule takes priority over the regular time-sharing schedule as described above. Check the box(es) that apply and indicate the years of the holiday access/Parenting time schedule.

Holiday	Even Years				Odd Years				
<input type="checkbox"/> New Year's Eve	<input type="checkbox"/>	Mother	<input type="checkbox"/>	Father	<input type="checkbox"/>	Mother	<input type="checkbox"/>	Father	
<input type="checkbox"/> New Year's Day	<input type="checkbox"/>	Mother	<input type="checkbox"/>	Father	<input type="checkbox"/>	Mother	<input type="checkbox"/>	Father	
<input type="checkbox"/> Spring Vacation	<input type="checkbox"/>	Mother	<input type="checkbox"/>	Father	<input type="checkbox"/>	Mother	<input type="checkbox"/>	Father	
<input type="checkbox"/> Easter	<input type="checkbox"/>	Mother	<input type="checkbox"/>	Father	<input type="checkbox"/>	Mother	<input type="checkbox"/>	Father	
<input type="checkbox"/> 4th of July	<input type="checkbox"/>	Mother	<input type="checkbox"/>	Father	<input type="checkbox"/>	Mother	<input type="checkbox"/>	Father	
<input type="checkbox"/> Halloween	<input type="checkbox"/>	Mother	<input type="checkbox"/>	Father	<input type="checkbox"/>	Mother	<input type="checkbox"/>	Father	
<input type="checkbox"/> Veteran's Day	<input type="checkbox"/>	Mother	<input type="checkbox"/>	Father	<input type="checkbox"/>	Mother	<input type="checkbox"/>	Father	
<input type="checkbox"/> Thanksgiving	<input type="checkbox"/>	Mother	<input type="checkbox"/>	Father	<input type="checkbox"/>	Mother	<input type="checkbox"/>	Father	
<input type="checkbox"/> Hanukkah	<input type="checkbox"/>	Mother	<input type="checkbox"/>	Father	<input type="checkbox"/>	Mother	<input type="checkbox"/>	Father	
<input type="checkbox"/> Christmas Eve	<input type="checkbox"/>	Mother	<input type="checkbox"/>	Father	<input type="checkbox"/>	Mother	<input type="checkbox"/>	Father	
<input type="checkbox"/> Christmas Day	<input type="checkbox"/>	Mother	<input type="checkbox"/>	Father	<input type="checkbox"/>	Mother	<input type="checkbox"/>	Father	
<input type="checkbox"/> Winter Break	<input type="checkbox"/>	Mother	<input type="checkbox"/>	Father	<input type="checkbox"/>	Mother	<input type="checkbox"/>	Father	
<input type="checkbox"/> Child's Birthday	<input type="checkbox"/>	Mother	<input type="checkbox"/>	Father	<input type="checkbox"/>	Mother	<input type="checkbox"/>	Father	
<input type="checkbox"/>	<b>Mother's Day</b> will be celebrated with the Mother every year.								
<input type="checkbox"/>	<b>Father's Day</b> will be celebrated with the Father every year.								
<input type="checkbox"/>	<b>Each parent may have the children on his or her birthday.</b>								
<input type="checkbox"/>	<b>Three-day weekends</b> which include Martin Luther King Day, Presidents' Day, Memorial Day, Labor Day, Columbus Day, the children will remain in the care of the parent who has the minor children for the weekend.								
<input type="checkbox"/>	<b>Other Holidays</b> (Describe the other holidays and the arrangement) :								

- Telephone Contact:** Each parent may have telephone contact with the minor children during the children's normal waking hours, **OR:** (Explain) \_\_\_\_\_
- Other** (Explain) : \_\_\_\_\_

**E. PARENTAL ACCESS TO RECORDS AND INFORMATION:** Under Arizona law (A.R.S. §25-403.06), unless otherwise provided by court order or law, on reasonable request, both parents are entitled to have equal access to documents and other information concerning the minor children's education and physical, mental, moral and emotional health including medical, school, police, court and other records. A person who does not comply with a reasonable request for these records shall reimburse the requesting parent for court costs and attorney fees incurred by that parent to make the other parent obey this request. A parent who attempts to restrict the release of documents or information by the custodian of the records without a prior court order is subject to legal sanctions.

**F. EDUCATIONAL ARRANGEMENTS:**

- Both parents have the right to participate in school conferences, events and activities, and the right to consult with teachers and other school personnel.
- Both parents will make major educational decisions together. (optional)  If the parents do not reach agreement, then:

**OR**

- Major educational decisions will be made by  Mother  Father after consulting other parent.

**G. MEDICAL AND DENTAL ARRANGEMENTS:**

- Both parents have the right to authorize emergency medical treatment, if needed, and the right to consult with physicians and other medical practitioners. Both parents agree to advise the other parent immediately of any emergency medical/dental care sought for the minor children, to cooperate on health matters concerning the children and to keep one another reasonably informed. Both parents agree to keep each other informed as to names, addresses and telephone numbers of all medical/dental care providers.
- Both parents will make major medical decisions together, except for emergency situations as noted above. (optional)  If the parents do not reach an agreement, then: \_\_\_\_\_

**OR**

- Major medical/dental decisions will be made by  Mother  Father after consulting other parent.

**H. RELIGIOUS EDUCATION ARRANGEMENTS: (Choose ONE)**

- Each parent may take the minor children to a church or place of worship of his or her choice during the time that the minor children is/are in his or her care.
- Both parents agree that the minor children may be instructed in the \_\_\_\_\_ faith.
- Both parents agree that religious arrangements are not applicable to this plan.

**I. ADDITIONAL ARRANGEMENTS AND COMMENTS:**

- NOTIFY OTHER PARENT OF ADDRESS CHANGE.** Each parent will inform the other parent of any change of address and/or phone number in advance **OR** within \_\_\_\_\_ days of the change.
- NOTIFY OTHER PARENT OF EMERGENCY.** Both parents agree that each parent will promptly inform the other parent of any emergency or other important event that involves the minor children

- TALK TO OTHER PARENT ABOUT EXTRA ACTIVITIES.** Each parent will consult and agree with the other parent regarding any extra activity that affects the minor children's access to the other parent.
- ASK OTHER PARENT IF HE/SHE WANTS TO TAKE CARE OF CHILDREN.** Each parent agrees to consider the other parent as care-provider for the minor children before making other arrangements.
- OBTAIN WRITTEN CONSENT BEFORE MOVING.** Neither parent will move with the minor children out of the Phoenix metropolitan area without prior written consent of the other parent, or a court ordered Parenting Plan. **A.R.S. 25-408 (B)**
- COMMUNICATE.** Each parent agrees that all communications regarding the minor children will be between the parents and that they will **not** use the minor children to convey information or to set up parenting time changes.
- METHOD OF COMMUNICATION.** Each parent agrees to use the following means of communication:  
\_\_\_\_\_.
- FREQUENCY OF COMMUNICATION.** Each parent agrees to communicate regarding the child(ren) on a regular basis. That communication schedule will be:  
\_\_\_\_\_  
and will be by the following methods:  Phone  Email  Other
- PRAISE OTHER PARENT.** Each parent agrees to encourage love and respect between the minor children and the other parent, and neither parent shall do anything that may hurt the other parent's relationship with the minor children
- COOPERATE AND WORK TOGETHER.** Both parents agree to exert their best efforts to work cooperatively in future plans consistent with the best interests of the minor children and to amicably resolve such disputes as may arise.
- NOTIFY OTHER PARENT OF PROBLEMS WITH TIME-SHARING AHEAD OF TIME.** If either parent is unable to follow through with the time-sharing arrangements involving the minor child(ren), that parent will notify the other parent as soon as possible.
- PARENTING PLAN.** Both parents agree that if either parent moves out of the area and returns later, they will use the most recent ***"Parenting Plan/Access Agreement"*** in place before the move.

**MEDIATION.** If the parents are unable to reach a mutual agreement regarding a legal change to their parenting orders, they may request mediation through the court or a private mediator of their choice.

**NOTICE: DO NOT DEVIATE FROM PLAN UNTIL DISPUTE IS RESOLVED.**

Both parents are advised that while a dispute is being resolved, neither parent shall deviate from this Parenting Plan, or act in such a way that is inconsistent with the terms of this agreement.

Once this Plan has been made an order of the Court, if either parent disobeys the court order related to parenting time with the children, the other parent may submit court papers to request enforcement. See the Self-Service Center packets "To Make Someone Obey a Court Order" for help.

**J. PART 2 SIGNATURE OF ONE OR BOTH PARENTS** (as instructed on page 1)

Signature of Mother: \_\_\_\_\_ Date: \_\_\_\_\_

Signature of Father: \_\_\_\_\_ Date: \_\_\_\_\_

**PART 3: STATEMENT REGARDING CONTACT WITH SEX OFFENDERS AND PERSONS CONVICTED OF DANGEROUS CRIMES AGAINST CHILDREN.**

According to A.R.S. §25-403.05, a child's parent or custodian must immediately notify the other parent or custodian if the person knows that a convicted or registered sex offender or someone who has been convicted of a dangerous crime against children may have access to the child.

The parent or custodian must provide notice by first class mail, return receipt requested, by electronic means to an electronic mail address that the recipient provided to the parent or custodian for notification purposes or by another form of communication accepted by the court.

According to A.R.S. § 13-705 (P) (1), "Dangerous crime against children" means any of the following that is committed against a minor who is under fifteen years of age:

- (a) Second degree murder.
- (b) Aggravated assault resulting in serious physical injury or involving the discharge, use or threatening exhibition of a deadly weapon or dangerous instrument.
- (c) Sexual assault.
- (d) Molestation of a child.
- (e) Sexual conduct with a minor.
- (f) Commercial sexual exploitation of a minor.
- (g) Sexual exploitation of a minor.
- (h) Child abuse as prescribed in section 13-3623, subsection A, paragraph 1.
- (i) Kidnapping.
- (j) Sexual abuse.
- (k) Taking a child for the purpose of prostitution as prescribed in section 13-3206.
- (l) Child prostitution as prescribed in section 13-3212.
- (m) Involving or using minors in drug offenses.
- (n) Continuous sexual abuse of a child.
- (o) Attempted first degree murder.
- (p) Sex trafficking.
- (q) Manufacturing methamphetamine under circumstances that cause physical injury to a minor.
- (r) Bestiality as prescribed in section 13-1411, subsection A, paragraph 2.
- (s) Luring a minor for sexual exploitation.
- (t) Aggravated luring a minor for sexual exploitation.
- (u) Unlawful age misrepresentation.

**PART 3 SIGNATURE OF ONE OR BOTH PARTIES** (as instructed on page 1)

**I/We have read, understand, and agree to abide by the requirements of A.R.S. § 25-403.05 concerning notification of other parent or custodian if someone convicted of dangerous crime against children may have access to the child.**

**Signature of Mother:** \_\_\_\_\_ **Date:** \_\_\_\_\_

**Signature of Father:** \_\_\_\_\_ **Date:** \_\_\_\_\_

**PART 4: JOINT LEGAL DECISION MAKING (CUSTODY) AGREEMENT**

(IF APPLICABLE):

**A. DOMESTIC VIOLENCE:** Arizona Law (A.R.S. § 25-403.03) states that joint legal decision-making authority (custody) shall NOT be awarded if there has been "a history of significant domestic violence".

- Domestic Violence has **not** occurred between the parties, **OR**
- Domestic Violence **has** occurred but it has not been "significant" or has been committed by both parties.\*

**B. DUI or DRUG CONVICTIONS:**

- Neither party has been convicted of driving under the influence or a drug offense within the past 12 months, OR
- One of the parties HAS been convicted of driving under the influence or a drug offense within the past 12 months but the parties feel Joint Legal Decision-Making (Custody) is in the best interest of the children.\*

**\* IF THERE HAS BEEN DOMESTIC VIOLENCE OR A DUI OR DRUG CONVICTION:  
Attach an extra page explaining why Joint Legal Decision-Making (Custody) is still in the best interest of the children.**

**C. JOINT LEGAL DECISION MAKING (CUSTODY) AGREEMENT:** If the parents have agreed to joint legal decision making (custody), the following will apply, subject to approval by the Judge:

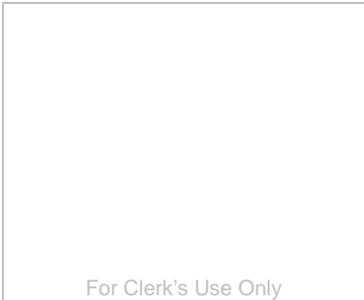
1. **REVIEW:** The parents agree to review the terms of this agreement and make any necessary or desired changes every \_\_\_\_\_ month(s) from the date of this document.
  
2. **CRITERIA.** Our joint legal decision making (custody) agreement meets the criteria required by Arizona law A.R.S. § 25-403.02, as listed below:
  - a. The best interests of the minor children are served;
  - b. Each parent's rights and responsibilities for personal care of the minor children and for decisions in education, health care and religious training are designated in this Plan;
  - c. A practical schedule of the parenting time for the minor children, including holidays and school vacations is included in the Plan;
  - d. A procedure for the exchange(s) of the child(ren) including location and responsibility for transportation.
  - e. The Plan includes a procedure for periodic review;
  - f. The Plan includes a procedure by which proposed changes, disputes and alleged breaches may be mediated or resolved
  - g. A procedure for communicating with each other about the child, including methods and frequency.

**PART 4 SIGNATURES OF BOTH PARENTS REQUESTING JOINT LEGAL DECISION MAKING AUTHORITY (CUSTODY)** (as instructed on page 1)

**Signature of Mother:** \_\_\_\_\_ **Date:** \_\_\_\_\_

**Signature of Father:** \_\_\_\_\_ **Date:** \_\_\_\_\_

Person Filing: (1) \_\_\_\_\_  
 Address (if not protected): \_\_\_\_\_  
 City, State, Zip Code: \_\_\_\_\_  
 Telephone: \_\_\_\_\_  
 Email Address: \_\_\_\_\_  
 ATLAS Number: \_\_\_\_\_  
 Lawyer's Bar Number: \_\_\_\_\_



For Clerk's Use Only

Representing  Self, without a Lawyer or  Attorney for  Petitioner OR  Respondent

## SUPERIOR COURT OF ARIZONA IN GRAHAM COUNTY<sup>(2)</sup> PARENT'S WORKSHEET FOR CHILD SUPPORT

(3) Petitioner: \_\_\_\_\_ (4) Case No. \_\_\_\_\_

(3) Respondent: \_\_\_\_\_ (4) ATLAS: \_\_\_\_\_

(5) Total Number of Children: \_\_\_\_\_

(6) Parent with Primary Physical Custody:

Father  Mother

(7) Parent who is filing this form: Father  Mother

(8) Gross Income figures for the OTHER PARENT are:

- ACTUAL**, with proof, such as a recent W2 or pay stub attached, or other party's signed statement.
- ESTIMATED**, based on facts or knowledge of pay before promotion or of others in similar job.
- ATTRIBUTED**, based on what other party could and should be earning (see Guidelines 5e).

	<u>FATHER</u>	<u>MOTHER</u>
<b>Gross Income</b> (Pre-Tax Income. Before deductions.)	\$ _____ (9)	\$ _____
Spousal Maintenance Paid	\$ - (10)	\$ -
Spousal Maintenance Received	\$ + (11)	\$ +
Child Support Paid/Contributed	\$ - (12)	\$ -
Other Support of Children Paid	\$ - (13)	\$ -
<b>Adjusted Gross Income</b>	\$ _____ (14)	\$ _____
Combined Adjusted Gross Income	(15) \$ _____	
<b>Basic Child Support Obligation</b>	(16) \$ _____	
<b>Plus Costs for:</b>		
Medical/Dental/Vision Insurance	\$ _____ (17)	\$ _____
Childcare	\$ _____ (18)	\$ _____
Education Expenses	\$ _____ (19)	\$ _____
Extraordinary/Special Needs Child Expenses	\$ _____ (20)	\$ _____
No. of Children Age 12 or Over _____ Adjustment _____ % (21)	\$ _____	
Total Adjustments for Costs (22)	\$ _____	
Total Child Support Obligation (23)	\$ _____	\$ _____

Case No. \_\_\_\_\_

	<b>FATHER</b>		<b>MOTHER</b>
<b>Each Parent's % of Combined Income</b>	_____ % (24)		_____ %
<b>Each Parent's Share of Tot. Support Obligation</b>	\$ _____ (25)		\$ _____

**Adjustment for Non Custodial Parent's Costs Associated with Parenting Time**

Using Table A  Table B  \$ \_\_\_\_\_ (26) \$ \_\_\_\_\_

No. of Days \_\_\_\_\_ = \_\_\_\_\_% Adjustment (from table)  
x Line (16) \$ \_\_\_\_\_ (Basic Child Support Obligation) \$ \_\_\_\_\_ (27) \$ \_\_\_\_\_

**Less Noncustodial Parent's Costs for:**

Medical/Dental/Vision Insurance*	\$ _____ (28)		\$ _____
Childcare*	\$ _____ (29)		\$ _____
Education Expenses*	\$ _____ (30)		\$ _____
Extraordinary/Special Needs Child Expenses*	\$ _____ (31)		\$ _____

\*Subtract here ONLY if ADDED-IN items 17-20 above

**Adjustments Subtotal** \$ \_\_\_\_\_ (32) \$ \_\_\_\_\_

**Preliminary Child Support Amount** \$ \_\_\_\_\_ (33) \$ \_\_\_\_\_

**Self Support Reserve Test for Parent Who Will Pay**

Amount from Line (14)	_____ (Adj. Gross Inc.)		
Minus Reserve Amount	- \$903.00		
<b>Total</b>	<b>= \$ _____ (34)</b>		<b>\$ _____</b>

**Child Support to be Paid by:** Father  Mother  \$ \_\_\_\_\_ (35) \$ \_\_\_\_\_

**Share of Travel Expenses Related to Parenting Time\*** \_\_\_\_\_ % (36) \_\_\_\_\_ %

\*Only for expenses related to travel over 100 miles, one way.

**Share of Medical/Dental/Vision Costs Not Paid by Insurance** \_\_\_\_\_ % (37) \_\_\_\_\_ %

**I declare under penalty of perjury that the foregoing is true and correct.**

**Executed on:** \_\_\_\_\_  
Date

\_\_\_\_\_  
Signature of Parent

Person Filing: \_\_\_\_\_  
Address (if not protected): \_\_\_\_\_  
City, State, Zip Code: \_\_\_\_\_  
Telephone: \_\_\_\_\_  
Email Address: \_\_\_\_\_  
ATLAS Number: \_\_\_\_\_  
Lawyer's Bar Number: \_\_\_\_\_

FOR CLERK'S USE ONLY

Representing  Self, without a Lawyer or  Attorney for  Petitioner OR  Respondent

## SUPERIOR COURT OF ARIZONA IN GRAHAM COUNTY

\_\_\_\_\_  
Name of Petitioner

and

\_\_\_\_\_  
Name of Respondent

Case Number: \_\_\_\_\_

ATLAS Number: \_\_\_\_\_

### ORDER TO APPEAR REGARDING MOTION FOR TEMPORARY ORDERS

**READ ME: This is an important Court Order that affects your rights. Read this Order carefully.  
If you do not understand this Order, contact a lawyer for help.**

Based on the "*Motion for Temporary Orders*," the documents filed with it, and pursuant to Arizona Law,

**IT IS ORDERED THAT YOU** \_\_\_\_\_ appear at the time and place stated below so the court can determine whether the relief asked for in the "*Motion for Temporary Orders*" should be granted.

#### INFORMATION ABOUT COURT HEARING TO BE HELD:

NAME OF JUDICIAL OFFICER: \_\_\_\_\_

DATE AND TIME OF HEARING: \_\_\_\_\_

PLACE OF HEARING: \_\_\_\_\_ **GRAHAM COUNTY SUPERIOR COURT** \_\_\_\_\_

ADDRESS OF HEARING: \_\_\_\_\_ **800 W MAIN STREET, SAFFORD, AZ 85546** \_\_\_\_\_

**IT IS FURTHER ORDERED** that a copy of this "*Order to Appear*" and a copy of the Motion and documents filed with the Motion shall be mailed immediately by the party initiating the action to parties *who have appeared* in this action, and that a copy shall be *served on* the parties who are required to appear who have not, in accordance with Arizona Rules of Family Law Procedure, Rules 40-43, 47.

Requests for reasonable accommodation for persons with disabilities must be made to the office of the Judge or Commissioner scheduled to hear this case ten (10) judicial days before your scheduled court date.

Requests for an interpreter for persons with limited English proficiency must be made to the office of the Judge or Commissioner assigned to the case at least ten (10) judicial days in advance of your scheduled court date.

DONE IN OPEN COURT: \_\_\_\_\_  
\_\_\_\_\_  
Judge/Commissioner of the Superior Court

**READ ME.** This is a 15 minute proceeding with the court. The court will determine if more time is needed. **All parties, whether represented by attorneys or not, must be present.** If there is a failure to appear, the court may make such orders as are just, including granting the relief requested by the party who does appear. If the petition seeks to establish, modify or enforce child support, and you fail to appear as ordered, a child support arrest warrant may be issued for your arrest.

Person Filing: \_\_\_\_\_  
Address (if not protected): \_\_\_\_\_  
City, State, Zip Code: \_\_\_\_\_  
Telephone: \_\_\_\_\_  
Email Address: \_\_\_\_\_  
Lawyer's Bar Number: \_\_\_\_\_

For Clerk's Use Only

Representing  Self, without a Lawyer or  Attorney for  Petitioner OR  Respondent

## SUPERIOR COURT OF ARIZONA IN GRAHAM COUNTY

\_\_\_\_\_  
Name of Petitioner

Case Number: \_\_\_\_\_

\_\_\_\_\_  
Name of Respondent

### TEMPORARY ORDER FOR

(Check all that apply)

- Legal Decision Making (custody)
- Parenting Time
- Child Support
- Spousal Maintenance/Support
- Property and/or Debt
- Attorney Fees

**NOTICE:** This is a Court Order that affects your legal rights and responsibilities. Read Carefully. If you disagree with or you do not understand this Order, you may consult an attorney for assistance.

### THE COURT FINDS:

1. A sworn "***Motion for Temporary Orders***" was filed with the court. The court read the Motion, scheduled a hearing, took testimony as appropriate, considered all relevant matters, and issues a Temporary Order.
2. This court has jurisdiction to enter temporary orders regarding legal decision making (custody), parenting time, child support, and/or spousal maintenance, property or debt, and has jurisdiction over the parties under the law. Where it has the legal power to do so and where it is applicable to the facts of this case, this court has considered, approved, and made Orders relating to legal decision making (custody), parenting time, child support, spousal maintenance, property, and debt.
3. This order is based on the best interests of any minor children and/or the inability of one spouse to support him or her self or to maintain this action without financial assistance from the other spouse, and because the other spouse refuses to voluntarily provide support.
4. The relation of the party who requested these temporary orders to any children involved in this case is:  
 Mother  Father  Other Relation: \_\_\_\_\_ and  
if "Other", the name of that Person is: \_\_\_\_\_ .  
Wherever this Order refers to "Other" or "Other Person", it refers to the individual named above.

This Order applies to the children named below.

Month/Date/Year of Birth

_____	_____
_____	_____
_____	_____

5. **TEMPORARY CHILD SUPPORT:** The court, having considered the best interests of the minor child(ren), makes the following findings regarding payment of *temporary* child support:

**In accordance with the Arizona Child Support Guidelines**, and based upon the Parent's Worksheet for Child Support, the person responsible for paying child support child support should pay \$\_\_\_\_\_ per month, **OR**

**Deviation from the Child Support Guidelines is appropriate because:**

Application of the **Guidelines** is inappropriate or unjust.

The parties have signed a written agreement, free of duress and coercion, with knowledge of the amount of support that would have been ordered by the guidelines but for the agreement.

The child support order would have been: \$ \_\_\_\_\_

The child support order after deviation is: \$ \_\_\_\_\_

**Other Reasons for Deviation from Guideline Amount:**

\_\_\_\_\_  
\_\_\_\_\_

6. **TEMPORARY SUPERVISED OR NO PARENTING TIME:** (if applicable)

**Supervised Parenting time** between the minor child(ren) and Petitioner Respondent or Other, **OR**

**No Parenting time** between the minor child(ren) and Petitioner  Respondent or  Other, is in the best interests of the minor child(ren) for the following reasons:

\_\_\_\_\_  
\_\_\_\_\_

**THE COURT ORDERS:**

**A. CUSTODY**

**Temporary Joint Legal Decision Making (Custody).** There having been no significant acts of domestic violence, Petitioner and Respondent are hereby awarded temporary **joint legal decision making (custody)** of the minor child(ren) with parenting time and physical custody  subject to the attached Parenting Plan, **OR**

**Temporary Sole Legal Decision Making and Physical Custody** of the minors named below is awarded as indicated below:

Petitioner	Respondent	Other	Names of Minor Children
<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	
<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	
<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	
<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	

**B. TEMPORARY PARENTING TIME** (or for non-parent, "visitation").

Reasonable parenting time to \_\_\_\_\_ according to the Parenting Plan attached. **(OR)**

Reasonable *visitation* time to \_\_\_\_\_ according to the Parenting Plan attached *for a person other than parent.* **(OR)**

Supervised parenting time (or visitation) to \_\_\_\_\_ **but only in the presence of the person named below or other person approved by the court.** **(OR)**

Name of Supervisor: \_\_\_\_\_

Restrictions: \_\_\_\_\_

**The cost of supervised parenting time shall be paid by**

Petitioner or  Respondent or  Other: \_\_\_\_\_

**OR**

No parenting time rights to  Petitioner or  Respondent  Other

Other parenting time/visitation as Ordered by this Court:

\_\_\_\_\_  
\_\_\_\_\_

**C. CHILD SUPPORT.**

Mother shall pay child support to the  Father  Other party

Father shall pay child support to the  Mother  Other party

in the amount of \$\_\_\_\_\_ per month, payable on the first day of each month beginning the first day of month following the signing of this Order until further order of the court. All child support payments shall be made by Order of Assignment signed this date, along with the statutory handling fee, through the Support Payment Clearinghouse. Any time the full amount is not withheld, the "Obligor" (*the person obligated to pay*) remains responsible for the full monthly amount ordered, and shall make payments payable to and mail directly to:

**Support Payment Clearinghouse  
P. O. Box 52107  
Phoenix, AZ 85072-2107**

Payments must include the obligor's name, Social Security Number and ATLAS number. Payments not made through the Clearinghouse shall be considered *gifts* unless otherwise ordered by the Court.

**D. MEDICAL, DENTAL, VISION CARE FOR MINOR CHILDREN**

Father is responsible for providing:  medical  dental  vision care insurance.

Mother is responsible for providing:  medical  dental  vision care insurance.

Medical, dental, and vision care insurance, payments and expenses are based on the information in the Parent's Worksheet for Child Support attached and incorporated by reference. The party ordered to pay must keep the other party informed of the insurance company name, address and telephone number, and must give the other party the documents necessary to submit insurance claims.

**Non-Covered Expenses:** **Father** is ordered to pay \_\_\_\_\_ %, AND **Mother** is ordered to pay \_\_\_\_\_ % of all reasonable uncovered and/or uninsured medical, dental, vision care, prescription and other health care charges for the minor child(ren), including co-payments.

**E. MEDICAL AND DENTAL CARE FOR OTHER SPOUSE**

**Petitioner** is responsible for providing:  medical  dental insurance (for other spouse).

**Respondent** is responsible for providing:  medical  dental insurance (for other spouse).

All uninsured medical and dental expenses shall be paid as follows:

\_\_\_\_\_ % by Petitioner, and \_\_\_\_\_ % by Respondent.

**F. SPOUSAL MAINTENANCE/SUPPORT** shall be paid by  **Petitioner** or  **Respondent** to the other spouse in the amount of \$ \_\_\_\_\_, due on or before the \_\_\_\_\_ day of every month until further order of this court.

**G. ACCESS TO COMMUNITY LIQUID ASSETS** (Cash or cash held in financial institutions, traveler's checks, lottery winnings) Wife and Husband shall have immediate access to community funds in the proportions (or dollar amounts) listed below, held in these banks or financial institutions named below:

Name of Financial Institution	Name of Account Holder	Total (\$) in Account	% or Dollar amount to Husband	% or Dollar amount to Wife
		\$		
		\$		
		\$		

**H. DISCLOSURE OF COMMUNITY LIQUID ASSETS** (Cash or cash held in financial institutions, traveler's checks, lottery winnings). The Petitioner and Respondent are ordered to disclose to the other party and to the court the name of all financial institutions where funds are held; the name in which the account is held; the account number; and the dollar amount in the account. (To guard against identity theft, financial account numbers may be presented on the "**Sensitive Data Sheet**", which is not part of the public record.)

**I. PAYMENT OF DEBTS** shall be made as follows:

Creditor's Name (who the money is owed to)	Name(s) on Account	Total Amount Owed	Monthly Minimum Payment (\$)	% or \$ to be Paid by Husband	% or \$ to be Paid by Wife
		\$	\$		
		\$	\$		
		\$	\$		
		\$	\$		
		\$	\$		

**J. EXCLUSIVE USE AND POSSESSION OF PROPERTY** is granted as follows:

To Petitioner if marked under the "P"; to the Respondent if marked under the "R".

	P	R
Residence at: (list address) _____		
Car described as: _____		
Other Property: (describe) _____		
Other Property: (describe) _____		
Other Property: (describe) _____		

**K. ATTORNEY FEES.**

Petitioner or  Respondent  Other Party shall reimburse  
 Petitioner or  Respondent  Other Party for  attorney fees in the amount of  
 \$ \_\_\_\_\_, to be paid as follows:

If the  Petitioner or  Respondent  Other Party (named above) contests (files papers to disagree with) these Temporary Orders, he or she shall pay or reimburse the other party(ies) for the costs of defending or maintaining these Orders, including:

attorney fees and  \_\_\_\_\_.

**L. THIS ORDER SHALL CONTINUE** in effect until further order of this Court or until this

date: \_\_\_\_\_.

DONE IN OPEN COURT: \_\_\_\_\_.

\_\_\_\_\_  
 JUDGE/COMMISSIONER OF THE SUPERIOR COURT