

B33

**RESPONSE
TO
PETITION**

SELF-SERVICE CENTER
PROCEDURES: TO FILE “RESPONSE TO PETITION”

TO FILE RESPONSE YOU WILL NEED TO SUBMIT:

- One original **“Response to Petition”** (plus at least 2* copies).

See the **“How to Complete a Parents Worksheet”** document in this packet for information on getting the child support calculations, the **Parents Worksheet**, and **Child Support Order** filled out automatically and for **FREE** online, as well as alternatives for obtaining the 40-50 page paper version (not included in this packet). C17

SEPARATE YOUR DOCUMENTS INTO 3 (OR 4*) SETS:

ORIGINALS: Petition for Response Parents Worksheet	Copies for Other Party: Petition for Response Parents Worksheet
Copies for You: Petition for Response Parents Worksheet	Copies for STATE of ARIZONA – if required* Petition for Response Parents Worksheet

***The State of Arizona may be involved if** any parent received public assistance for the children or used the services of the State in establishing or collecting child support. **If the State is involved, notice of this action must also be given to the Attorney General’s Office.**

NOTE: There will be a fee for filing this document. If this is the first time you have “appeared” (filed papers) in this case, there may an “appearance fee” *in addition to* the filing fee. If you cannot pay the fees at this time, you may petition to defer (delay) payment by submitting an application for fee deferral or waiver, which is available for free from the Clerk of the Superior Court and the Self-Service Center.

FOLLOW THESE INSTRUCTIONS WHICH ARE NUMBERED TO MATCH THE IDENTIFYING NUMBERS ON THE FORM. TYPE OR PRINT NEATLY USING BLACK INK.

1. Fill in the name, address, and phone number of the person filing the form. (The space marked “state bar number” is used only if an attorney is preparing this form.)
2. Fill in the name of the persons shown as the Petitioner and the Respondent, the case number, and (if applicable) the ATLAS number as it appears on the **“Petition your responding to”**.

3. Check this box **IF** you also want the Child Support Order changed, *but to an amount different from that requested by the other party.*
4. **Date and sign** in front of a Notary Public or a Deputy Clerk at the Clerk of Court's filing counter. **BE PREPARED TO SHOW PHOTO IDENTIFICATION.** By signing your name, you are stating under oath or by affirmation that the contents of this Petition are true and correct to the best of your knowledge. The Notary Public or Deputy Clerk will complete the information requested at the bottom of the first page.

NEXT: File the original form along with two (or 3*) copies at the Clerk of Court's filing counter. The Clerk will keep the original and one copy, date-stamp and return the other to you.

If the *Response to Petition* was filed in a timely manner a hearing will be set. You will receive notice of the time, date, and location of the hearing by mail.

NOTICE TO OTHER PARTY or PARTIES

After filing the **Response to Petition**, you must immediately mail or otherwise deliver a copy of this document to the other party or his/her attorney, and ***if the State of Arizona is involved**** you must ALSO provide a copy to the Division of Child Support Enforcement (DCSE) of the Office of the Attorney General.

The State of Arizona may be involved if any party received public assistance for the children or used the services of the State in establishing or collecting child support. If either party already has a case with the State (**DCSE or DES**) involving the same children as in this case, notice of this action **must** also be given to the Attorney General's Office.

SERVING PAPERS ON THE STATE: (*if required*). The Office of the Attorney General (the "**AG**") will accept service by signing an "**Acceptance of Service**" form and returning the form ***for you to file with the Court.*** There are no court fees for serving the State with an *Acceptance*, as described below:

Name: _____

Mailing Address: _____

Daytime Phone Number: _____

Representing Self, Without Lawyer

**IN THE SUPERIOR COURT OF ARIZONA
IN GRAHAM COUNTY**

Case No. _____

Petitioner

and

Respondent

RESPONSE TO PETITION FOR

- Modification of Legal Decision Making**
- Modification of Parenting Time**
- Relocation of Child (ren)**
- Clarification of Parenting Time**
- Other: _____**

I, _____, am the Petitioner Respondent in this action, and I disagree with the Petition filled by the other parent and make the following statements to the Court: (add extra pages if necessary)

I will appear in Court at the time and place ordered.

Date: _____

Signed: _____

Copy of this Response was mailed this date: _____

To: _____

By: _____